

KELLOGG COMMUNITY COLLEGE
Minutes of the Regular Meeting of the Board of Trustees
May 20, 2026

The Kellogg Community College Board of Trustees will meet in a regular public session on Wednesday, May 20, 2026, at 6:30 p.m. in the Board Room of the Kellogg Community College Roll Administration Building, 450 North Ave., Battle Creek, MI. A Zoom conferencing option will be available to staff and the public.

Chairman Claywell called the meeting to order at 6:30 p.m.

Roll call was conducted.

Chairman Steve Claywell – present
Vice Chair Matt Davis – present
Treasurer Carla Reynolds – present
Secretary O’Donnell – absent

Trustee Xenia McKay – present
Trustee Lisa Mueller – present
Trustee Aldrich – present
Student Representative Keith – present

The Pledge of Allegiance was recited.

ADJUSTMENTS TO THE AGENDA

There were no adjustments to the agenda.

BOARD OF TRUSTEE PROCEDURES

Calhoun Area School Board Members’ Association (CASBMA) Appointment: The Board of Trustees must appoint a designee and an alternative representative on the 2026-2027 CASBMA Board each year. In 2025-2026, Trustee McKay was the designee, with Secretary O’Donnell serving as the alternate. The Board of Trustees unanimously approved Trustee McKay, with Secretary O’Donnell as the alternate, with a motion from Vice Chair Davis, supported by Treasurer Reynolds.

CONSIDERATION OF MINUTES

The Board of Trustees unanimously approved the minutes of the regular meeting held on April 15, 2026, with a motion from Treasurer Reynolds, supported by Trustee Mueller.

PRESIDENT’S REPORT

Enrollment and Registration Activity Update: Summer 2026 registration opened Monday, April 6, 2026, with the semester set to begin on Monday, May 18, 2026. The May

18, 2026, report, which compares five weeks of registration year over year, indicates a headcount of -0.50%, credit hours of +1.92%, and contact hours of +1.88%.

Fall 2026 registration opened Monday, April 20, 2026, with the semester set to begin on Monday, August 24, 2026. The May 18, 2026, reports, which compare three weeks of the registration year over year, indicate a headcount of -18.00%, credit hours of -15.75%, and contact hours of -13.54%.

Head KCC Baseball Coach Eric Laskovy Milestone: An 18-4 win over Jackson College on April 13 brought Kellogg Community College's decorated Head Baseball Coach Eric Laskovy to a record of 700 career wins coaching the Bruins. Laskovy is in his 27th year with the KCC baseball program and 20th as head coach. In that time, he led the Bruins to 13 Michigan Community College Athletic Association conference championships; three state championships; eight National Junior College Athletic Association Region XII Championships; and eight appearances in the NJCAA Division II World Series, the latter including a second-place finish in 2007, a third-place finish in 2022, and back-to-back trips in 2024 and 2025. His coaching awards include 12 MCCA Western Conference Coach of the Year honors, seven MCCA Coach of the Year honors, eight Great Lakes Region Coach of the Year honors, five American Baseball Coaches Association Coach of the Year honors, and National Baseball DII Championship Coach of the Tournament honors in 2007. Join us in congratulating Eric Laskovy on his tremendous achievement.

Marketing and Communications Awards: The Marketing and Communications Department was awarded an incredible seven Paragon Awards from the National Council for Marketing and Public Relations in March. KCC's awards include five second-place Silver Paragon Awards and two third-place Bronze Paragon Awards. KCC won more awards than any other institution in the country, a huge and impressive honor (the next most awarded institution won four). The marketing team has won a total of 33 Paragon Awards since 2012, as well as 101 Medallion Awards – regional honors bestowed by the NCMPR – over the same period.

OP 12.003 Administrative Employee Retirement Payments REVISION: This policy identifies the requirements, amounts, methods, and types of retirement payments for which administrative employees are eligible. This revision updates the language in the policy.

Best and Brightest Company to Work For: KCC has been named the 2026 West Michigan's Best and Brightest Companies to Work For award winner for the second consecutive year. This honor recognizes organizations with innovative business practices and strong human resource initiatives across areas such as employee engagement, development, and workplace culture. KCC is the only community college and one of only two higher education institutions to receive this distinction.

Best and Brightest in Wellness: KCC has been named Michigan's Best and Brightest in Wellness award winner, recognizing organizations that demonstrate an outstanding commitment to fostering a culture of wellness and supporting employee health. The College is one of only two community colleges—and one of three higher education

institutions statewide—to receive this distinction, marking its third consecutive year earning the award.

OnCon Top 100 Human Resources Professional Award: Further highlighting KCC’s leadership in human resources, Brooke Kolodzieczyk, CHRO, was named a 2026 OnCon Top 100 HR Professional award winner, a global recognition honoring top human resources leaders who drive innovation, impact, and excellence within their organizations. In total, KCC has received five Best and Brightest awards over the past three years, underscoring its sustained leadership in employee wellness and workplace excellence.

MI School Data KCC Number 1 Choice for Graduates: The latest MI School data is out, and KCC for the 18th straight year is the No.1 choice for graduates in our counties. According to MI School Data’s recently released 2024-25 report, Kellogg Community College was by far the most popular postsecondary destination for high school graduates, enrolling more than six and a half times as many high school graduates in the Calhoun Intermediate School District as the next highest institution.

KCC is also the No. 1 destination for students in the Barry Intermediate School District, which encompasses data from Delton Kellogg and Hastings Area School District (35 students), and the Branch Intermediate School District, which encompasses Bronson, Coldwater, Pansophia Academy, and Quincy Community Schools. Join me in congratulating everyone who makes KCC such a great institution.

Infrastructure, Planning, and Sustainability Council (IPS) Update: Brad Fuller, Director of Institutional Facilities, shared updates on the IPS project activities, including the soccer field wind screens, the reflecting pools, the Severin Building office remodel, and the auxiliary building for the Eastern Academic Center.

KCC Foundation Report: Dr. Watson provided an update on KCC Foundation activities, including the alumni baseball game, commencement, and the number of scholarships being distributed to students and transferring students. Moreover, the Foundation awarded 692 students \$669,825 in scholarships and 39 scholarships to transfer students totaling \$227,000.

Scholarships and Grants: For April of the 2025/2026 academic year, external gifts and grants to students totaled \$2,500.

BOARD REPORTS AND REQUESTS

Student Representative Keith shared that it was a pleasure to serve on the Board of Trustees.

Chairman Claywell thanked Antonia Keith for her service to the Board. Vice Chair Davis shared the same remarks.

CITIZEN/STAFF REQUESTS AND COMMENTS

Bob Coward, adjunct instructor, shared information about some of the trees on campus and upcoming Michigan laws.

ACTION ITEMS

Nursing Equipment Grant Purchases: The nursing department is requesting approval for three purchase requests, each over \$50,000. All purchase requests will be funded by the ADN-to-BSN grant from the State of Michigan. On 03/30/2026, Kellogg Community College was awarded an additional \$200,000.00, bringing the total funds received to \$2,370,588.

The three items consist of the following:

1. Cadaviz 78" Full Size Premium 7 Digital Table (Advanced Technologies Consultants). This digital anatomy table will provide students with high-fidelity, interactive anatomical visualization to support advanced coursework in pathophysiology, assessment, and clinical decision-making (\$80,950).
2. 15 Stryker Secure 3 Beds (Refurbished). Legend Medical Products- These hospital-grade beds will replicate real clinical environments, allowing students to practice patient care, safety protocols, and mobility techniques in a realistic setting (\$53,750).
3. Four Simplicity ETC V7 Portable Recording Systems (KbPort). These recording systems will capture simulation sessions for faculty review and structured debriefing, which is a critical component of clinical education (\$68,000).

The Board of Trustees unanimously approved the purchase of the three items using grant funds with a motion from Treasurer Reynolds, supported by Trustee Mueller.

Kellogg Faculty Association (KFA) Letter of Understanding (LOU): This letter is to document the request and approval for Professor Anna Cox, Math faculty, to change her current contract from a fall/spring contract to a fall/summer contract, effective beginning with the fall semester 2026. The Board of Trustees unanimously approved the Letter of Understanding with a motion from Trustee Aldrich, supported by Trustee McKay.

Institutional Compliance Consulting Assistance: This request seeks Board approval to engage Ferrilli for a six-month, twenty-hours-per-week engagement to provide interim Institutional Compliance support. This engagement is intended to ensure continuity of critical federal and state compliance reporting during the transition period and the ongoing search for a permanent replacement, while also supporting related modernization efforts associated with the Ellucian Colleague Cloud migration, including updates to compliance reporting processes and integrations. The \$86,400 engagement will be funded through consulting funds designated for the Colleague Cloud migration project. The Board of Trustees unanimously approved the request with a motion from Treasurer Reynolds, supported by Vice Chair Davis.

Financial Statements: The Board of Trustees unanimously approved the monthly financial statements with a motion from Treasurer Reynolds, supported by Trustee McKay.

Personnel Items: The Board of Trustees unanimously approved the personnel items with a motion from Trustee Mueller, supported by Treasurer Reynolds.

New Employees

Richard Johnson	Police Officer (effective April 20, 2026; Administration, Professional 1; 2025-2026 hourly rate \$28.61)
Amanda Rivera	Specialist, Financial Aid (effective April 20, 2026; Support Staff, Pay Grade 13, step 5; 2025-2026 hourly rate \$26.82)
Hayley Smalec	Academic Advisor (effective June 15, 2026; Administration, Manager 2; 2025- 2026 annualized salary \$62,500)
Matthew 'Kahyl' Stevenson	Financial Aid Officer (effective May 4, 2026; Administration, Manager 2; 2025-2026 annualized salary \$64,859)
Tiffany VanPeenen	Faculty, Computer-Aided Drafting and Design (effective August 14, 2026; Faculty, ND lane, step 6; 2026- 2027 annualized salary \$61,337)

Employee Transfers

Julia Faist	Director, Fehsenfeld Center (effective June 8, 2026; Administration, Director 2; 2025-2026 annualized salary \$74,146)
Nathan Westfall	Director, Admissions (effective May 4, 2026; Administration, Director 1; 2025-2026 annualized salary \$90,243)

Reclassification

Zachary Ribble	Director, Total Rewards (effective June 1, 2026; Administration, Director 1; 2025-2026 annualized salary \$87,131)
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Separations

Kenneth Herbert	Legacy Scholars Success Coach* (3 years) (effective June 18, 2026)
Susan Mastenbrook	Faculty, Nursing Education (3 years) (effective August 7, 2026) – REVISED DATE
Mikayla Shell	Assistant Athletic Director (4 years) (effective July 31, 2026)
Kimberly Sterzick	Department Assistant, TRIO Upward Bound* (3 months) (effective May 4, 2026)
Gino Ughetti	Department Assistant, Testing (4 years) (effective April 8, 2026)

Michele Wood

Specialist, Regional Manufacturing Technology Center
(1 year) (effective May 22, 2026)

CITIZEN/STAFF REQUESTS AND COMMENTS

There were no citizen/staff requests or comments.

MISCELLANEOUS

Upcoming Events

Cereal Parade – June 12 at 6:30 PM – Battle Creek

Fehsenfeld Center 30th Anniversary Celebration – June 25 at 5:00 PM - Hastings

2026 MCCA Summer Conference – July 29-July 31, 2026

Labor Day – September 7 – College Closed

Festival of the Forks – September 18 and 19 – Albion

Spring Recognition Ceremonies

Police Academy Recognition – June 3 at 6:00 PM – Binda Theatre

Prison Education Program Graduation – June 10 at 9:00 AM – Lakeland CF

Upcoming Board of Trustees Meeting

Next Board of Trustees Meeting – June 17, 2026

ADJOURNMENT

At 7:10 p.m., the Board of Trustees adjourned the May 20, 2026, meeting with a motion from Treasurer Reynolds, supported by Trustee McKay.

Steve Claywell, Chairman

Patrick O'Donnell, Secretary