

KELLOGG COMMUNITY COLLEGE
Minutes of the Regular Meeting of the Board of Trustees
February 18, 2026

The Kellogg Community College Board of Trustees met in a regular public session on Wednesday, February 18, 2026, at 6:30 p.m. in the Board Room of the Kellogg Community College Roll Administration Building, 450 North Ave., Battle Creek, MI. A Zoom conference option was available to staff and the public.

Chairman Claywell called the meeting to order at 6:30 p.m.

Roll call was conducted.

Chairman Steve Claywell – present
Vice Chair Matt Davis – present
Treasurer Carla Reynolds – present
Secretary O'Donnell – present

Trustee Xenia McKay – present
Trustee Lisa Mueller – present
Trustee Aldrich – present
Student Representative Keith – present

The Pledge of Allegiance was recited.

ADJUSTMENTS TO THE AGENDA

There were no adjustments to the agenda.

CONSIDERATION OF MINUTES

The Board of Trustees unanimously approved the minutes of the regular meeting held on January 21, 2026, with a motion from Vice Chair Davis, supported by Treasurer Reynolds.

PRESIDENT'S REPORT

Athletic Highlight: We honored the KCC Bruins men's and women's bowling teams. Mr. Drew Fleming, the athletic director, introduced the coaches and student athletes.

All-USA Academic Team Scholarship: Kristin McDermott, Student Life Director, and Gavin Henry, Business Services Director, recognized the All-USA Academic Team Scholarship, facilitated by Phi Theta Kappa, which honors exceptional college students who combine strong academic achievement with leadership and service that extend beyond the classroom. These are the four students we have put forward to represent KCC in this competition: Hailey Key, Ashley Larson, Hind Siad, and Miriam Hibbard.

Andrew Kyser MCCA Student Voice: MCCA recently developed a feature on Andrew Kyser and Kellogg Community College (KCC) as part of our Student Voices of

Community College series, used for Capitol Day, legislative engagement, and to strengthen public awareness and recognition of the role of community colleges. KCC continues to support adult learners and student success. Andrew Kyser graduated from KCC in August of 2010 with an associate in applied science in Early Childhood Education. Congratulations, Andrew Kyser.

Enrollment/Registration Activity Update: Spring 2026 registration opened Monday, October 27, 2025, with the semester beginning Tuesday, January 20, 2026. February 15, 2026, report compares fifteen full weeks of registration for the Spring 2026 semester to fifteen full weeks of registration for the Spring 2025 semester. That report indicates that we are in the positive with headcount at +0.02%, with credit hours at +4.03%, and contact hours at +3.49%.

Student Affairs Cabinet Charter Update: The purpose of the Student Affairs Cabinet is to enhance the overall student experience by promoting a supportive and inclusive campus environment. Through collaboration and proactive initiatives, we aim to address the diverse needs of KCC's student body, foster personal and academic growth, and cultivate a sense of community that empowers individuals. This revision includes an update to the membership list.

OP 16.002 Social Media Policy Revision: The social media policy was presented with revisions. Most of the changes were made to sections 5b and 5d. The updates do not change current practices; they articulate the College's social media management practices that are not explicitly stated in the current policy language, such as "officially approved by KCC's Marketing and Communications Department."

Mid-Year Budget Update (MYBU): The College's auditor, Mike Baker, presented the MYBU. When preparing the budget, there are many unknowns, such as enrollment and state appropriations. This time of year, now that we have more information on the factors affecting the budget, we will update the budget, have the auditors review our work, and present a revised budget to the Board's Audit & Finance Committee and the Board.

The Board of Trustees unanimously accepted the Mid-Year Budget Update, with great gratitude, with a motion from Vice Chair Davis, supported by Treasurer Reynolds.

Michigan Community College Tuition and Fees Summary: The Michigan Public Data Inventory (MPDI) contains data on Michigan community colleges, including tuition and fees charged at each institution for the fall of 2025, and highlights our similarly sized colleges and how we compare to them. As you can see, KCC's rates remain below the state average and rank second among our peer group for affordability.

Infrastructure, Planning, and Sustainability Council (IPS) Update: Brad Fuller, Director of Institutional Facilities, and Greg Colegrove, Chief Information Officer, the IPS co-chairs, updated the Board of Trustees on IPS project activities, including the Severin Building remodel, the Binda rigging, new Roll courtyard doors, and the Marketing design in Academic Advising.

KCC Foundation Report: Michelle Williamson, Executive Director of the KCC Foundation, provided an update on KCC Foundation activities, including Bid a Brighter Future, scheduled for March 6. Elizabeth Neumeyer, a former faculty member, has pledged to match funds raised in the BABF auction.

Scholarships and Grants: For the month of January of the 2025/2026 academic year, the receipts in external gifts and grants to students totaled \$9,364.75.

BOARD REPORTS AND REQUESTS

Secretary O'Donnell expressed that it was a great honor to travel to Washington DC and meet with legislators. Representative Huizinga stated that KCC was the best group.

Treasurer Reynolds shared that it was a great honor to represent the college in Washington DC.

Trustee Mueller said the pre-conference seminar prepared them for the conference.

Chairman Claywell congratulated Trustee Aldrich on his promotion and congratulated Student Representative Keith on her engagement.

Student Representative Keith shared information about Bruin Boost, which took place on February 4. Keith shared that the men's and women's basketball game is on February 24, and the Soul Food Luncheon is on February 25, and that all students are looking forward to them.

Chairman Claywell asked Student Representative Keith if any students have shared any hardships, in class or personal, this spring. Keith said not at this time, but the gloves at Bruin Boost were a hit.

CITIZEN/STAFF REQUESTS AND COMMENTS

There were no citizen/staff requests or comments.

ACTION ITEMS

Renaming of Art Wing to Sherman & Kimiko Petersen Art Wing: The College's Facility Naming Policy provides for the recognition of individuals who have demonstrated distinguished service, notable achievement, or significant monetary contributions, as well as those whose work holds historical or cultural significance and reflects meaningful philanthropic impact.

It is proposed that the current Art Wing in the Davidson Visual and Performing Arts Center be renamed in honor of Sherman and Kimiko Petersen. Kimiko Petersen is a former college art student whose career and generosity exemplify the values outlined in the naming policy. Kimiko Petersen has made a substantial philanthropic contribution to the KCC Foundation totaling more than \$5.2 million to date, with an additional distribution anticipated later this

year. Given the scope and impact of this gift, the college intends to recognize Petersen's generosity through multiple forms of acknowledgment.

Renaming the Art Wing in honor of Sherman and Kimiko Petersen would recognize Kimiko Petersen's significant contributions to the college community, as well as her wish to acknowledge Sherman Petersen's success in the business world. Together with the additional recognition elements, these efforts would serve as a lasting source of inspiration for current and future students, particularly those pursuing creative and business pathways.

The Board of Trustees unanimously approved the renaming of the Art Wing in the Davidson Visual and Performing Arts Center in honor of Sherman and Kimiko Petersen, with a motion from Treasurer Reynolds, supported by Trustee McKay.

Letter of Agreement Between Kellogg Community College (KCC) and the Kellogg Faculty Association (KFA): KCC and the KFA agree to temporarily amend pay for clinical assistants in the Nursing program as proposed as follows: Provide additional compensation to clinical assistants who cover Saturday clinicals in the form of a "Saturday Stipend." This stipend will be based on the clock hours of the entire clinical rotation, with a differential for the weekend shift. The Board of Trustees unanimously approved the Letter of Agreement between KCC and the KFA with a motion from Trustee Mueller, supported by Trustee McKay.

February 2026 Donated Items: This month, the college had two donation requests. The first request was from Michelle Williamson, Director of the KCC Foundation, for a brand-new medium-duty Victor-style oxyacetylene cutting and welding outfit from Hastings resident Pam Schmiedicke, which we believe will be useful at the Eastern Academic Center (EAC). The other is a donation from SEMCO, via CLEAResult, of modern HVAC equipment and supplies for use at the Regional Manufacturing Technology Center (RMTC). The Board of Trustees unanimously approved the donated items with great gratitude, with a motion from Treasurer Reynolds, supported by Vice Chair Davis.

Financial Statements: The Board of Trustees unanimously approved the monthly financial statements with a motion from Treasurer Reynolds, supported by Secretary O'Donnell.

Personnel Items: The Board of Trustees unanimously approved the personnel items with a motion from Secretary O'Donnell, supported by Trustee Aldrich.

New Employees

Joyce Dunbar

Manager, Integrative Learning
(effective March 9, 2026; Administration, Manager 1;
2025-2026 annualized salary \$74,000)

Employee Transfers

Laura Miller

Assistant Director, Financial Aid
(effective January 26, 2026; Administration, Director 2;
2025-2026 annualized salary \$82,700)

Holly Schaeffer

Faculty, Biology

(effective August 14, 2026; Faculty, MA+60 lane, step 11; 2026-2027 annualized salary \$103,538)

Contract Extension

Dawna Feldpausch

Faculty, Biology (temporary)
(effective January 8, 2027; Faculty, MA lane, step 11, 2026-2027 salary \$98,478)

CITIZEN/STAFF REQUESTS AND COMMENTS

Brooke P. Kolodzieczyk thanked the Board of Trustees for their support of the college as they traveled to Washington, D.C., to meet with legislators.

Jenni Kotowski mentioned the KCC t-shirt quilt she made for Bid A Brighter Future.

MISCELLANEOUS

Upcoming Events

Soul Food Luncheon – February 25 at 11:00 AM – Binda Lobby
Assessment Day – March 6 – Binda Theatre
Bid A Brighter Future – March 6 – Binda Lobby
Spring Break – March 30-April 3 (college closed April 3)

Spring Recognition Ceremonies

Education and Human Services Recognition – May 11 at 5:30 PM – Kellogg Room
Physical Therapist Pinning Ceremony – May 11 at 6:30 PM – Binda Theatre
Dental Hygiene Pinning Ceremony – May 12 at 5:30 PM – Binda Theatre
Emergency Medical Services Pinning Ceremony – May 12 at 6:30 PM – Miller Gym
Radiography Pinning Ceremony – May 13 at 5:30 PM – Binda Theatre
Nursing Pinning Ceremony – May 13 at 6:30 PM – Kellogg Arena
KCC 2026 Commencement Ceremony – May 14 at 7:00 PM – Kellogg Arena
Prison Education Program Graduation – June 10 at 9:00 AM – Lakeland CF

Upcoming Board of Trustees Meeting

Next Board of Trustees Meeting – February 18, 2026

Treasurer Reynolds shared that Dr. Watson was recognized by his peers in Washington, D.C., for his comments and his commitment to the community college.

ADJOURNMENT

At 7:24 p.m., the Board of Trustees adjourned the February 18, 2026, meeting with a motion from Treasurer Reynolds, supported by Trustee Aldrich.

Steve Claywell, Chairman

Patrick O'Donnell, Secretary