

## Scholarship Frequently Asked Questions

### How can the scholarship application be completed and submitted?

KCC students can log in at [kellogg.academicworks.com](http://kellogg.academicworks.com) and submit their application online. Applicants will need to complete an admission application and have been accepted to Kellogg Community College prior to their application for KCC Foundation scholarships.

### Does a student complete just one application and will the application be considered for more than one scholarship?

Yes, a student completes one general application. Once this application is completed, the system auto-matches the scholarship application to the opportunities. Students may be eligible for additional apply-to-scholarships. To apply for those scholarship opportunities, the student would need to log back into the system and answer one to five additional questions depending on the scholarship criteria. *These questions will automatically populate within the system if they are eligible for additional apply-to scholarships.*

### When is the scholarship application due?

The 2024-2025 scholarship application will open on December 1, 2024 and be due as follows:  
Gold Key and Board of Trustees Application – March 3, 2025 by 11:59 PM  
Field of Study/General Application – March 3, 2025 by 11:59 PM for Priority Awarding.  
Transfer Application – March 3, 2025 by 11:59 PM  
There is an extended deadline for the Field of Study/General Application. Scholarship Applications received between March 4 and July 31, 2025 will be reviewed in August, pending remaining funds availability.

### Does a student need to complete the Free Application for Federal Student Aid (FAFSA) to be eligible for a KCC Foundation Scholarship?

No. While students are highly encouraged to complete the FAFSA, it is not required in order to be considered for a scholarship. Regardless of FAFSA completion, students will be asked to provide financial information on the application.

### Does the scholarship carry over with students from year to year?

Recipients are required to reapply each year. Students who receive a renewable scholarship will need to complete a scholarship application in order for their scholarship to be renewed.

### When will students be notified that they have been awarded a scholarship?

For the priority deadline, students will be notified by late April/early May. For the extended deadline, students will be notified in mid/late August.

### If a student is awarded a scholarship, how will they know the amount and how is it applied to their tuition, fees and/or books?

Each scholarship has a different award amount divided between Fall and Spring semesters. Students will login to [kellogg.academicworks.com](http://kellogg.academicworks.com); there they can see their scholarship(s), award amounts, and accept their scholarship. **Once they have accepted their scholarship and submitted their thank you note, their award information will be sent to Financial Aid.** This information is typically due within one to two weeks of scholarships being offered. To apply the scholarship to their financial aid account, they will need to sign up for the Payment Plan after they register for classes (through the KCC Self-Service Center under Make A Payment). The scholarship(s) are typically applied to tuition and fees first and any remaining balance can be used for books or required course supplies. The scholarship awards will show as pending aid until after aid transmits (which is after the add/drop date.)

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### **How can students optimize their KCC Foundation awards?**

KCC Foundation Scholarship recipients can submit a request to: Transfer unused scholarship dollars from one semester to another, Change their status (e.g. from full time to part time, or from one program to another), Ask for their scholarship to pay before any other aid (First dollar). The requests are made by completing one of the request applications. Instructions are at the bottom of the KCC Foundation Scholarships website, [www.kellogg.edu/KCCScholarships](http://www.kellogg.edu/KCCScholarships).  
**Any requests are only for the academic year in which they were applied for and received.**

### **A student has questions about the Legacy Scholars program. Do you manage that?**

No. The KCC Foundation does not manage the Legacy Scholars program. The Legacy Scholars program, which supports students attending Battle Creek Public School District, Lakeview School District and eligible students from Calhoun Community High School, is managed by the Battle Creek Community Foundation. Questions can be directed to (269) 962-2181.

### **Can students apply for summer aid?**

This is determined during the Spring semester. If there are funds available, the KCC Foundation will post a notification of summer scholarship opportunities on its webpage.

### **Will students get a refund check from the KCC Foundation Scholarships they received?**

KCC Foundation Scholarships are typically not set up to refund to the recipient. However, this is a donor specification and can vary from one scholarship to another.

### **Will scholarship award information be shared with others?**

Yes. In accordance with the Federal Educational Rights and Privacy Act (FERPA) directory information may be released (High School counselors, KCC departments, news media, etc.), including awards received.

### **Are there responsibilities associated with receiving and maintaining a scholarship?**

Yes. For the Gold Key and Board of Trustees Scholarship programs, students agree to fulfill several responsibilities. The Director of Student Life oversees this with these scholarship recipients. To see all other scholarship responsibilities, visit [www.kellogg.edu/KCCScholarships](http://www.kellogg.edu/KCCScholarships).

### **What happens to the scholarship when a student does not enroll at KCC?**

If a student does not enroll in a semester when the award is posted, then the scholarship award returns to the KCC Foundation to be re-awarded in the same or future semester within one academic year. Students should contact the KCC Foundation if they do not enroll in a semester but plan on enrolling in future semesters.

### **How do students and others learn about scholarship guidelines and access the application?**

Please visit [www.kellogg.edu/KCCScholarships](http://www.kellogg.edu/KCCScholarships).