

## \*Lab Hours

### At the Regional Manufacturing Technology Center (RMTC)

*\*Lab hours at the RMTC begin May 13 and end August 8*

#### Electricity/Electronics, Welding, HVAC-R, Instrumentation, Industrial Technology, and Pipefitting:

- Mondays & Thursdays, 8 am—4 pm
- Tuesdays & Wednesdays, 8 am—8 pm

*Please note: The weld lab will be closed from 8-4 pm on Wednesday, May 15, but open from 4-8 pm that day. The machine lab will be closed from 9-1 On May 21.*

#### Machining and Tool & Die:

- Tuesdays, 8 am – 4 pm
- Wednesdays, 8 am – 8 pm

#### Forklift Driving Test Availability

Mondays, Tuesdays, and Wednesdays, noon-2 pm

#### **\*Resource Room Hours:**

Mondays & Thursdays, 8 am – 4 pm  
Tuesdays & Wednesdays, 8 am – 8 pm

#### *\*Please Note:*

- *The RMTC is not open for trades classes on Fridays.*
- *The industrial trades orientation module(s) must be completed prior to initial registration.*

*\*There may be other unexpected closings due to instructor training, vacations, illness, etc. These closings will be posted at the RMTC. For weather related school closings, call KCC at 269-965-3931 and listen to the options. Students can sign up for text alerts for inclement weather closings through the KCC Bruin Portal.*

#### **Semester Dates**

Industrial Trades semester start date: May 13  
Industrial Trades semester end date: August 8  
Drop Period: May 13 through July 11  
Withdrawal Period: July 12 through August 1  
Last Day of Open Labs: August 8

#### **The RMTC is closed:**

May 27 – Memorial Day  
July 4 – Independence Day

## Programs and Contacts

Please note: Lab time must be scheduled by student using program email below. Labs are not open between semesters.

#### **Electricity/Electronics —**

To schedule lab time: [Electrical@kellogg.edu](mailto:Electrical@kellogg.edu)

#### **Forklift — [RMTC@kellogg.edu](mailto:RMTC@kellogg.edu)**

#### **Heating, Ventilation, Air Conditioning and Refrigeration —**

To schedule lab time: [HVAC@kellogg.edu](mailto:HVAC@kellogg.edu)

#### **Industrial Technology —**

To schedule lab time: [IndustrialTechnology@kellogg.edu](mailto:IndustrialTechnology@kellogg.edu)

#### **Instrumentation —**

To schedule lab time: [IndustrialTechnology@kellogg.edu](mailto:IndustrialTechnology@kellogg.edu)

#### **Machining Technology —**

To schedule lab time: [Machining@kellogg.edu](mailto:Machining@kellogg.edu)

#### **Pipefitting —**

To schedule lab time: [Pipefitting@kellogg.edu](mailto:Pipefitting@kellogg.edu)

#### **Welding —**

To schedule lab time: [Welding@kellogg.edu](mailto:Welding@kellogg.edu)

#### **Tool & Die\* —**

To schedule lab time: [Machining@kellogg.edu](mailto:Machining@kellogg.edu)

\* The Tool & Die curriculum is designed for company sponsored students who are working as machinists or toolmakers.

#### **Paula Lane, CTE Career Coach, Dual Enrolled/Early College**

**Phone: 269-565-2867 (office) to make an appointment with Paula**

#### **Meghan Jackson, KCC Academic Advisor**

**AAS Degree Advising Appointments:**

**Call 269-965-4124 to make an appointment with Meghan**

**The RMTC is open for registration and inquiries between semesters Monday through Thursday from 8:00 am - 4:30 pm, except for the noted closing dates.**