

ENROLLMENT PROCESS CHECKLIST

MSU Institute of Agricultural Technology (IAT) at Kellogg Community College (KCC)

- **Apply for enrollment at MSU's Institute of Agricultural Technology**
Go to <https://www.canr.msu.edu/iat/apply/> click on "Agricultural Technology application for admission". You will need to create an account. Please write your username and password down as this will be used in the future. Once the application is complete, you will need to pay the \$65 application fee.
- **Apply for enrollment at KCC – Online, go to <http://www.kellogg.edu/admissions/apply> and click "Apply Here!".** *Make sure you select the correct category that applies to you (New Student). Also, select your major code as 303 Agricultural Science.*
- **Send official transcripts from high school or any other colleges attended.**
Transcripts must be sent to both MSU IAT and KCC. You can do this online via Parchment or have your school send it in the mail.
 - a. *Institute of Agricultural Technology*
Michigan State University
446 W. Circle Drive Room 120, East Lansing, MI 48824
 - b. *Kellogg Community College*
450 North Avenue, Battle Creek, MI, 49017
- **Apply for FAFSA online: <http://www.fafsa.ed.gov/> using KCC's school code**
(as soon after October 1st of the year planning to begin college is recommended.)
*Complete all financial aid requirements through KCC Student Financial Services office. **NOTE: Your financial aid package will be handled through KCC, federal regulations require that you DO NOT apply for financial aid with MSU for your program of study.***
- **Send in SAT or PSAT scores to KCC**
- **Take KCC Accuplacer test only if needed** – *You are required to take the Course Placement Test in order to determine which Math and English courses you can take at KCC. Schedule to take them in-person at KCC for \$5 per test or you can opt to complete a self-assessment, online for a fee of \$25 per test. To see the testing center's hours and availability please visit: [Placement & Assessment Testing | Kellogg Community College](#)*
- **When notified of acceptance at MSU, set up your MSU email account**
Learn to manage your MSU student information, confirm enrollment for each semester and tuition payments on student.msu.edu
- **Attend MSU/KCC Orientation**
Once accepted to MSU you will need to complete an online New Student Orientation (NSO) beginning mid-May. You will need to complete this prior to registering for MSU classes. You will be invited to an in-person Orientation in July or August. While registering for classes, you will register for KCC's NSO.
- **Make an appointment with your MSU Advisor to register for MSU & KCC classes**
Set up an appointment to discuss your education goals, plan MSU & KCC classes, learn how to set up MSU accounts and how to register for classes. Email Katie Kelley- walte299@msu.edu to set up an appointment.

Frequently Asked Questions

- 1. How do students enroll in the KCC/MSU partnership program?** Students will need to apply for admission to both institutions. Application instructions for the MSU Institute of Agricultural Technology can be found at www.canr.msu.edu/iat/apply_to_iat. Information about applying to Kellogg Community College can be found at www.kellogg.edu/future-students/.
- 2. What is the admission criteria to the MSU Institute of Agricultural Technology?** Students must have a minimum GPA of 2.0 to enroll in MSU courses. Those who have a GPA below 2.0 may be asked to first enroll at KCC for a semester to show ability to complete college level coursework.
- 3. How can a high school student enroll for dual enrollment in the MSU courses?** High school students wishing to enroll in MSU courses for dual enrollment must apply for admission through the MSU Gifted and Talented Education (GATE) program. Eligibility requirements and application instructions can be found online at www.gifted.msu.edu/programs/dual-enrollment. Dual Enrollment students pay MSU tuition at the "lifelong education student-undergraduate" rate.
- 4. What is the tuition rate for the MSU courses?** The regular tuition rate for MSU undergraduate courses for the 2023-24 year is \$521.75 per credit hour plus fees.
- 5. Is financial aid available to assist with tuition costs?** Students who are enrolled in MSU courses and KCC courses will have financial aid processed through the KCC Financial Aid Office. If students only take courses from MSU, then the MSU Financial Aid Office will process their financial aid. Similarly, students only taking KCC courses will have their financial aid processed through KCC.
- 6. How do I register for the MSU courses?** All new students planning to take MSU courses will attend a required new student orientation program to learn about registering for courses, paying their tuition bill, and how to access other MSU student resources. There is a \$30 orientation fee for all new students.
- 7. Is the internship required?** Yes, all students will complete **AT 293 Professional Internship in Agricultural Technology**. The internship is a great way for students to apply what they have been learning in a professional setting under the supervision of an industry expert. The Program Coordinator will assist with identifying an appropriate PAID internship placement and check in with students and internship employer to ensure the experience meets the student and program needs.
- 8. When and where are the MSU courses delivered?** The MSU courses will be delivered online or on the KCC main campus in Battle Creek, when held in person. Online courses are completed at the students' own pace. Most courses meet one day per week. A few hybrid courses will also require occasional field trips or labs that may meet on weekends.
- 9. What are some jobs graduates get after completing this program?** Graduates will typically find employment in equipment retail sales and service, farm operations, crop production management, crop production service companies, and crop processing facilities.

Points of Contact

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