

DENTAL RECORDS

The records, x-rays, photographs, models, and other materials relating to your care in the Clinic are the property of the Clinic. You have the right to inspect your records and request copies. Your request for copies must be made in writing. If your dental/medical records are used for instructional purposes, your identity will not be disclosed to individuals who were not involved in your care.

KEEPING YOUR APPOINTMENTS

You must be on time for your appointments. If you are unable to keep an appointment, you must notify the Clinic at least 24 hours before the scheduled appointment. If you are not on time for your appointments and do not provide 24 hours notice or there are repeated unsuccessful attempts to arrange your appointment, we may discontinue your dental hygiene care in the Clinic. Appointment times and dates are limited. Please contact the Clinic for appointment availability.

CONSENT TO DENTAL HYGIENE CARE

Dental hygiene care may involve risk or injury. The results of dental hygiene care at the Clinic are not guaranteed. Before receiving dental hygiene care (unless an emergency or extraordinary circumstance exists) you will have the opportunity to discuss your care. You have the right to be informed of any risks or complications, the expected benefit, and the availability of alternative methods of treatment. You have the right to consent to or refuse any dental hygiene care. You will not be involved in any research or experimental procedure without your full knowledge and consent.

KCC's Dental Hygiene Clinic is located at the north end of Kellogg Community College's main campus in the Roll Building. Enter door #74 under the covered, circular drive and the clinic is the first office on the left.



Kellogg Community College Dental Hygiene Clinic

450 North Avenue, Battle Creek, MI 49017
269-565-2008 kellogg.edu/dental

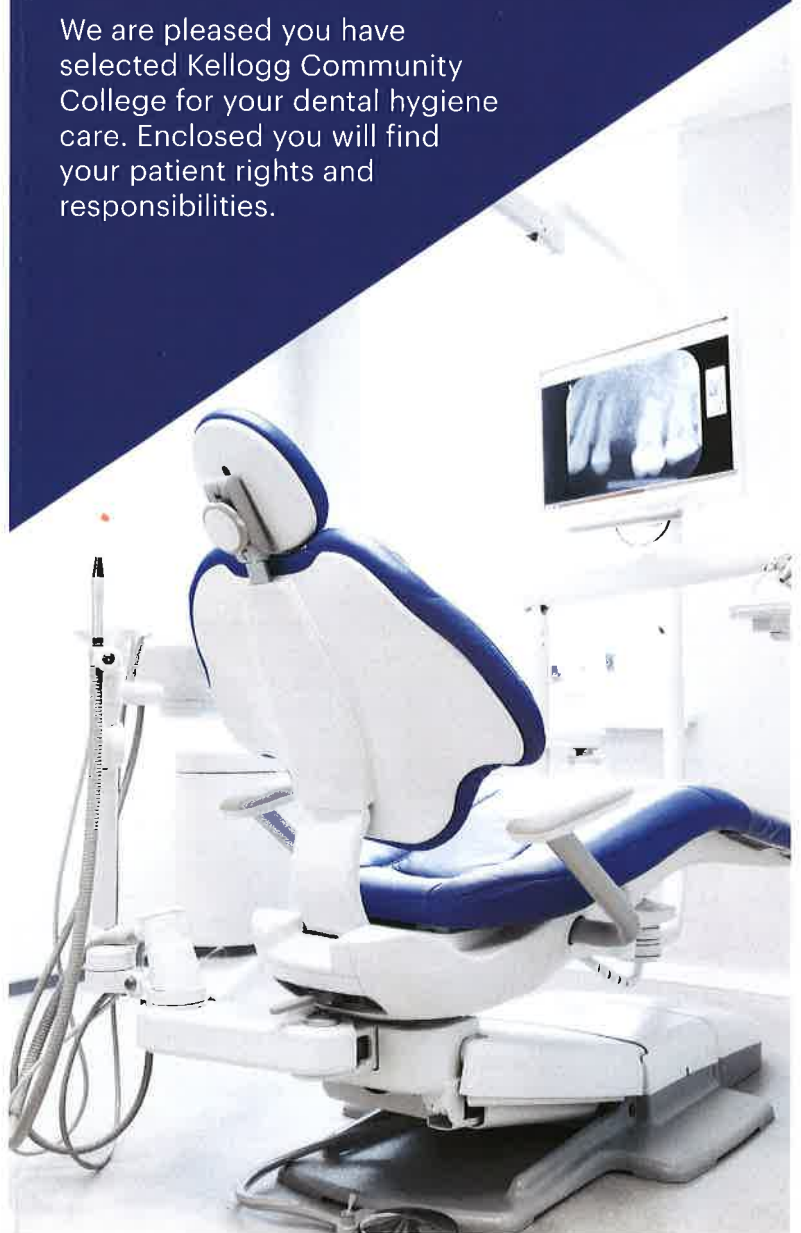


07/23

KCC DENTAL CLINIC

PATIENT RIGHTS & RESPONSIBILITIES

We are pleased you have selected Kellogg Community College for your dental hygiene care. Enclosed you will find your patient rights and responsibilities.



PATIENT BILL OF RIGHTS & RESPONSIBILITIES

YOU HAVE THE RIGHT TO:

- Considerate, respectful and confidential treatment
- Continuity and completion of treatment
- Access to complete and current information about your oral health condition
- Advance knowledge of the cost of treatment
- Informed consent including explanation of recommended treatment and treatment alternatives
- The option to refuse treatment, information about the risk if no treatment is chosen, and expected outcomes of treatment options
- Treatment that meets the standard of care in the dental hygiene profession

YOU HAVE THE RESPONSIBILITY TO:

- Show consideration and respect for students and instructors
- Keep and be on time for your dental hygiene appointments and provide 24 hour notice for cancellation
- Provide accurate medical and dental history information and changes as they are known, including names of providers to contact for further information about your health
- Participate in your treatment by asking questions and following through on home care recommendations
- Inform us if you feel we have not met these standards

APPLICATION & CONSENT FOR CARE

KCC Dental Hygiene Clinic (the "Clinic") is a teaching clinic. Dental hygiene care may include one or more of the following: review of personal, dental and medical histories, blood pressure screening, oral cancer screening, dental charting, periodontal assessment, radiographs, oral health instruction including behavior modification techniques, non-surgical periodontal therapy including scaling and root planing, administration of local anesthesia and oral irrigation using chemo-therapeutic agents, oral prophylaxis, fluoride therapies, pit and fissure sealant placement, caries activity testing, nutritional counseling for caries prevention, tobacco cessation program referral, and construction and delivery of athletic mouth protectors and custom fluoride trays.

These are dental hygiene services only and we refer all patients to their dentist as part of comprehensive oral care. By receiving dental hygiene care you will be participating in a teaching program. Your dental hygiene care will be performed by a dental hygiene student and supervised by members of the Clinic faculty. Dental hygiene care under supervision generally requires more time than if done in a private practice and most appointments will be two to four hours in length. Multiple

appointments may be required to complete your dental hygiene care. The Clinic is not a substitute for a regular visit to your dentist and you should seek dental care between visits to the Clinic. In certain cases, we may refuse to treat you in the Clinic until your dentist or physician has provided treatment.

APPLICATION TO RECEIVE CARE

You may be offered dental hygiene care if your care is suitable for teaching purposes in the Clinic. Eligibility will be determined during your initial evaluation or assessment appointment. We may not offer you dental hygiene care if you have a medical or dental condition which would make treatment hazardous to you or us, or if conditions indicate you must consult your physician to obtain the necessary written clearance and/or evidence of pre-medication before you can receive dental hygiene care. If you are not offered dental hygiene care in the Clinic, the Clinic will refer you for treatment to your dentist, a dental school clinical program, or, if you have no dentist, to the local dental society. If you initially qualify for treatment and later, after initial therapy is completed, are no longer considered appropriate as a teaching case, care may be discontinued and you will be referred to your dentist.

X-RAYS

Dental x-rays may be necessary and will be taken as appropriate for your dental hygiene care. Dental hygiene care in the Clinic may be refused without current imaging.

FINANCIAL RESPONSIBILITY

You will be charged for dental hygiene care you receive in the Clinic according to the current fee schedule. An estimate of the Clinic's fees will be given to you before beginning dental hygiene care. The Clinic is not a participating provider and does not submit insurance claims. You must be prepared to pay for services at the start of your dental hygiene care.

KCC DENTAL CLINIC FEE SCHEDULE

• Adult Cleaning/Fluoride	\$25.00
• Child Cleaning/Fluoride (17 & under)	\$15.00
• Sealants (per tooth)	\$5.00
• Athletic Mouth Protector	\$15.00
• X-Ray Individual films	\$2.00
• X-Ray Bitewings	\$8.00
• X-Ray Full Mouth	\$20.00
• X-Ray Panographic	\$20.00