



450 North Avenue, Battle Creek, MI 49017-3397 [PHONE 269 965 3931](tel:269-965-3931) [WEB kellogg.edu](http://kellogg.edu)

MDHHS-EMS Section
ATTN: Terrie Godde, EMS Education Coordinator
PO Box 30207
Lansing, MI 48909

Dear Ms. Godde,

Please accept this letter between Kellogg Community College and the agency listed below to join into a consortium agreement for EMS Continuing Education.

Training Agency: _____
Address: _____
City, State Zip: _____

Additional Training Locations:

Location _____
Address _____
City, State, Zip _____

Location _____
Address _____
City, State, Zip _____

Location _____
Address _____
City, State, Zip _____

Location _____
Address _____
City, State, Zip _____

Location _____
Address _____
City, State, Zip _____

Location _____
Address _____
City, State, Zip _____

We understand that Kellogg Community College will maintain all paperwork, and only state-approved lesson plans will be taught by our agency by approved instructors. Kellogg Community College will keep all records of CE's on file, including all rosters and evaluations.

We also understand this consortium agreement will remain in effect until the program expires, and if Kellogg Community College chooses to renew their CE program, a new agreement will be signed at that time.

Respectfully,

Representative, Kellogg Community College

Agency Representative

MDHHS, BETP EMS Education Coordinator Signature of Approval