

Employee or Student with Positive Test Results

The College may receive notification directly from the individual with positive test results or from the county health department. All parties involved in the protocol below must keep information confidential.

Employees/students with positive test results should not come to campus until meeting requirements outlined in this protocol.

Steps to take if you test positive for COVID-19

- 1. Start isolating yourself right away.**
 - Stay home except to get medical care
 - Stay away from everyone else in your household (stay in a separate room, use a separate bathroom if possible, etc.), wear a mask if you are sharing space
 - Tell your school or employer you have COVID-19
 - KCC notifications go to **KCC COVID Compliance Coordinator at 269-565-2807** or via email to covid@kellogg.edu
 - If you are an employee, please also notify your supervisor
 - If you are a student, you may also contact your instructors to inquire about possible remote accommodations
- 2. Think of the people you were around 48 hours before you developed symptoms or tested positive (whichever came first).**
 - If you were on campus for the 48-hour period prior to onset of symptoms or positive test, notify the KCC COVID Compliance Coordinator about who you were within six feet of for a cumulative total of 15 minutes within a 24-hour period
- 3. The College requires that you stay off campus for five full days from a positive test.**
 - You must be fever-free for 24 hours (without the use of fever-reducing medication) and your symptoms must be improving
 - It is recommended that you take a rapid antigen test on day six and receive a negative result prior to campus return; wear a mask around others through day 10
 - If the antigen test result is positive, it is recommended that you continue to isolate through day 10 or until you get a negative rapid antigen test result if you wish to continue testing
- 4. If you were severely ill with COVID-19 or immunocompromised it is recommended that you isolate yourself for 10 days or consult your doctor before ending isolation.**

Supervisor/Department Chair

- Maintain confidentiality of employee/student and direct staff.
- Work with Facilities, HR and Department Chair to relocate or arrange for remote work if needed during closure of work area or relocation of students in the case of impact in a classroom, Student Services or public area such as bookstore or library.
- Work with Dean on staffing impacts.

Employee or Student with Positive Test Results

All cases will be handled on an individual basis with the goal of consistency. The Calhoun County Public Health Department will be consulted and provide guidance in any situations that do not fall within normal recommendations.