

**Calhoun County Medical Control Authority  
October 16, 2017**

**Kellogg Community College, EMS Conference Room Battle  
Creek, MI**

**9:00 – 11:00 a.m.**

**I. Call to Order** – The meeting was called to order by Dorothy Malcolm, Chair.

Board Members Present

Name	Represents	Position	Meeting Date: 10-17-16			Attendance History
			Present	Excused	Absent	
Clark Imus	KCC	Sec/Treasurer	X			1/1
Mark Burke	Marshall FFA	At-Large Exe.	X			13/13
Rich Feole	911 Dispatch	Board Member	X			6/7
Jason Kortgoede	Albion Comm. Amb	Board Member		X		5/7
Steve Frisbie	LifeCare Amb.	Board Member	X			13/13
Dorothy Malcolm	BBC ER Director	Chair	X			13/13
Dave Schmaltz	Urban MFR	Board Member	X			2/3
Kathy Cowles	BBC	Board Member	X			4/4
Kim Campbell	Oaklawn Hospital	Vice Chair			X	10/13
Joshua Miller	Rural MFR	Board Member	X			1/2
Tyler Vaughn	CCMCA	Medical Director	X			2/2
Michael Chapman	CCMCA	Assoc Med	X			2/2
Theresa Dawson	Oaklawn Hospital	Board Member	X			1/1

Others Present-Rob Miller, Direct Public Safety Education Department KCC, Jan Karazim, Dean at KCC; Al Egnatuk, HDIFC; Kim Grafton, CCCDA;

**Additions or Deletions to the Agenda-** Accept Theresa Dawson as Oaklawn Hospital Representative. Add Alternate Destination Protocol to Old Business as Item E.

**Introductions-**Dorothy had everyone go around and introduce themselves.

**Approval of Minutes-** Motion to approve the minutes as written. Motion carried. (Chapman/Vaughn)

**Public Forum:** None

## II. **Committee/Officer Reports:**

### A. **Medical Director Report/PSRO Committee –**

The PSRO Committee has committed to meeting monthly on the third Friday of each month beginning in January 2018 with the next meeting actually scheduled on November 15, 2017. No meeting in December. The September meeting was quite extensive due to the need to catch up and reorganize. Much diverse discussion re: the use of the dashboard submitted by Julie Masten each monthly for gleaning data, monitoring trends in loss of skills and training needs; increase reviews on trauma destinations, pediatric calls; increase reviews on the unusual cases that are high risk and low frequency. Committee looking to make protocols available via an app for ease of use as many providers practice in multiple counties. Reviewed some cases pertaining to paramedic safety and upcoming state protocols. Discussed the regional drug bag as the region develops a process to institutionalize the drug bags. Regional Trauma Network re: tourniquets, trauma destinations. Region 5 is developing protocols for designation for transfer categories. PSRO looking to develop educational opportunities as protocols change. Also looking to store our data in an online platform or somewhere more accessible to help with communication, data gathering and documentation. Discussion re: paramedics credentialing process, protocol testing, education monitoring; protect the system with some the changes proposed; standardize a process for Calhoun County. Discussion re-ongoing education as well. Dr. Vaughn reported meeting with multiple folks over the last few months and upcoming meetings to introduce himself and check in with different organizations and providers.

Extensive discussion re: Narcan use, sunset date of protocol, continuing use, cost recovery from Fire, volume/cost county wide, community need, fire/police exchanging empty for full with service providers, electronic reporting re: compliance as it affects data, lack of prescription requirement, bagging vs use of Narcan, suggestion re: data driven response based on response times and cost. Dr. Vaughn to do data search and report in January. Discussion re: medical malpractice insurance for coverages during run audits and on scene participation costs, who can provide. Announced State of Michigan Medical Control Meeting October 5, 2017.

- B. **Finance Committee (Clark Imus)** – Clark reported that he is working on a written financial report to be provided in the future. He reported 92,149.75 in the investment account at Hilliard Lyons but has no access right now to the rest of the info. Reported use of funds for the State Medical Control Meeting for several folks but no totals are available yet.

Motion to approve the Financial Report. Motion carries. (Vaughn/Burke)

- C. **Regional MCA Network** Nothing significant to report except the decision to use leftover trauma funding to purchase body armor for first responders as they help in active shooter/mass casualty events.

### D. **Old Business:**

A. **TXA**-This discussion was tabled waiting on an update from the State of Michigan.

B. **KCC EMS Program Restructuring**- Clark shared the college discussion regarding the restructuring of the EMS Program and merger with the Criminal Justice/Police Academy programs into one department. Rob Miller, new Public Safety Education Department Director, introduced himself and spoke to the budgetary concerns of the college as a big part of the impetus behind the

merger. Jan Karazim commented on the EMS Programs enrollment, the college's fiscal responsibility and ongoing recruitment for programs. Clark then reviewed the proposed changes in the Medic Program delivery.

- C. **Bylaws**- Motion to accept the updated bylaws based on changes from the July meeting. Motion carries. (Schmaltz/Frisbie)
  
- D. **Alternate Destination Protocol**-There was an electronic discussion and as a follow up Dr. Vaughn offered a rationale for his suggested change. Discussion followed re: the destinations, the decision makers; MCA responsibilities; closest destinations. Motion to accept the protocol as modified per the discussion. (Vaughn/Imus)

**E. New Business:**

- A. **Diversion vs Lockdown Policy Clarification**-Rich Feole shared the confusion within the dispatch center regarding the definition of lockdown vs diversion. Based on updated definitions there has been an interim notification practice put into place that seems to be working. Kim Grafton shared the history, as she knows it and reiterated that the decisions belong with the hospitals not dispatch. Discussion re: history, hospital procedures during incidents, entrance/exit from building followed. Result-group feels the issue has been resolved but reserve the ability to bring up in the future should concerns arise. CCCDA made a request for verification of contact information.
  
- B. **Google App**- Dr. Vaughn made a motion to approve the expenditure of no more than \$15.00 per month to develop/provide a HIPPA Compliant online app for data collection and sharing. Dr. Chapman supported the motion. Motion carries. Dr. Vaughn will do the research on the best app and keep folks informed via email.
  
- C. **Further By law discussion**- Dr. Chapman had questions re: some language changes, electronic motions and the keeper of the information. Motion to change the by-laws as discussed. Motion carries. (Burke/Chapman)

**What went well What Went Well and What Needs to Improve – Good discussion!**

Next Board Meeting scheduled for January 22, 2018 9 am, at Kellogg Community College, Lane Thomas Building, EMS Conference Room

**Announcements**-None

**VI. Adjournment**-Meeting adjourned at 10:25 am. by Dorothy Malcolm.