

Calhoun County Medical Control Authority
January 26, 2015

Kellogg Community College, EMS Conference Room
Battle Creek, MI

9:00 – 11:00 a.m.

- I. Call to Order** – The meeting was called to order by Chet Dalski at 9:04 a.m.

Board Members Present

| Name | Represents | Position | Meeting Date: 10-20-2014 | | | Attendance History |
|-----------------|--------------------|--------------------|-----------------------------|---------|--------|-----------------------|
| | | | Present | Excused | Absent | |
| Chet Dalski | KCC | Sec/Treasurer | X | | | 13/13 |
| Mark Burke | Marshall FFA | At-Large Exe. | X | | | 13/13 |
| Jeff Troyer | 911 Dispatch | Board Member | X | | | 8/10 |
| Dirk Borton | Albion Comm. Amb | Board Member | X | | | 11/13 |
| Steve Frisbie | LifeCare Amb. | Board Member | X | | | 13/13 |
| Dorothy Malcolm | BBC ER Director | Chairperson | X | | | 9/10 |
| James Stevens | At Large | At Large Bd Member | X | | | 13/13 |
| Greg MComb | Urban MFR | Board Member | | X | | 4/5 |
| Dan Stewart | CCMCA | Medical Director | | X | | 3/5 |
| Susan Watson | BBC Administration | Board Member | | X | | 5/7 |
| Kim Campbell | Oaklawn Hospital | Vice Chair | X | | | 5/6 |
| Ginger Williams | Oaklawn Hospital | Board Member | X | | | 1/1 |
| James Thompson | Rural MFR | Board Member | | X | | 3/5 |

Others Present-

Ginger Williams-CEO Oaklawn Hospital; Chief David Schmaltz-Battle Creek Fire Dept.

Call to Order-Financial Secretary Chet Dalski called the meeting to order at 9:04 am. Chet shared that we do have a quorum but with the resignation of Kristin and the absence of Dr. Stewart were we in jeopardy based on executive members. Dorothy Malcolm arrived and solved all questions of quorum. As Vice Chair Dorothy then took over.

Additions or Deletions to the Agenda-Add CCStep Grant, Board Elections, Air National Guard Base, Ebola Protocol Pull off and MAFFAA Loan request to New Business by Chet Dalski.

Introductions-Introductions were made around the table for all new members. Ginger Williams, CEO of Oaklawn Hospital is the new representative for Oaklawn Hospital Administration. Kristin Sims has resigned due to a job change that took her out of state.

Approval of Minutes-The minutes of the October 20, 2014 meeting were approved. (Stevens/Burke)

II. Public Forum: None.

III. Committee/Officer Reports:

A. Medical Director Report/PSRO Committee (Dan Stewart)—Dr. Stewart was not in attendance and Chet gave a brief explanation of Dr. Stewart’s involvement in a violent incident in December. During the altercation Dr. Stewart was hurt, has actually been hospitalized twice and is still working on recovering. He has given Chet his proxy votes on several issues today including elections. Also, due to the incident he is behind in the meetings he expected to have and hopes to catch up in coming months and be ready to report out at our next meeting.

B. Finance Committee (Chet) – Chet reported that LifeCare Ambulance has made their final loan payment and there are no outstanding loans at this time. He also reported that Hilliard Lyons shows that our assets are down per the Fall Market changes. We lost approximately 5000.00. Our net assets at this time are 223,830.00 including 185,339 in investments. Chet queried the Board on the status of the membership dues-remain the same or change. The decision was to remain the same. Motion for dues to remain the same. Motion carried. (Frisbie/Borton)

IV. Old Business:

A. Epi Pens-Chet reported that the training is complete and the pens have been distributed to the participating departments. There was a question on training for schools –do we do that? The schools actually do their own training. Jim wondered if we should do follow up with the schools to verify/offer the training. Ginger Williams shared that might make us liable and wondered if that was outside our scope of practice.

B. Protocol change- Steve reviewed his presentation of the last meeting regarding agency response. Steve used a template from another county to make sure that any

organization wishing to practice in Calhoun County must respond to requests and Priority 1 & 2 calls. Discussion and some editing followed. Motion to approve the document as amended. Motion carries. (Williams/Borton)

- C. **Regional Diversion Policy Committee Report**-Dorothy reported that the committee met and has prepared a flow chart. She handed out the chart. She shared discussion at committee level regarding the importance of communication both at the county level and internally at the hospitals, including central dispatch.

- D. **H.B. 5404**-Narcan legislation-Chet reported no movement at this time.

- E. **Medical Control Consolidation**-Chet handed out a letter from the State stating that the consolidation is in the planning stages but will move forward. This is still in the planning stages and Ginger shared that the local regions can be the driving force in their area to better serve their counties. The state is still working on the structure and would like to see the regions take a leadership role in the development of reasonable plan for their area. If done together there is a good chance that it would be approved with little oversight. Discussion followed on what we feel should be next steps. A committee will be formed to give our group the edge in leading instead of following. Our goals may include keeping Medical Directors, funds and local medical control authorities to maintain some level of local control. Our committee to include **Steve Frisbie, Dorothy Malcolm, Ginger Williams, Dr. Stewart, Mark Burke, Dirk Borton, Chet Dalski and Dave Schmaltz**. This committee is tasked with deciding what we feel should be local, regional and then statewide. Someone from our committee will then reach out to representation from Calhoun, Kalamazoo, Cass, Branch and St Joe counties. Our committee will then report back to the CCMCA as a whole.

- F. **Protocols**-Chet reviewed the protocols that came out of the PSRO Committee sent forward for approval. Chet shared that Dr. Stewart supported the adoption of these protocols. Chet also shared the availability of the new #6 Pediatric Assessment dosing chart from KCC. There was some discussion on the pediatric assessment protocol. Motion comes from committee and needs no support. Motion carries. Protocols to be sent to state.

- V. **New Business-**
 - A. **Elections**-Chet reminded the group that this meeting is considered our annual election meeting. He reviewed the membership list and the positions. He verified that Dr. Stewart's position is a contracted position and no one has come forward to question the contract at this time; the financial secretary has been him most especially due to the fact that the college holds the funds for the CCMCA. He then opened discussion for positions. Nominations are Dorothy Malcolm-Chair; Kim Stevens-Vice Chair; Chet Dalski-Financial Secretary; Medical Director-Dr. Stewart; At Large Jim Stevens and At Large Executive Member-Mark Burke. All nominations are accepted and the offices are awarded by acclamation.

- B. CCSTEP Grant**-Chet shared the efforts of the college to obtain grant funding from the State of Michigan to support technical jobs education and jobs training. He read a letter of support from the CCMCA to be attached to the grant as the body most closely attached to the EMS Programs. He is requesting this letter as one of the grant writers. He reviewed some of the other community organizations that are submitting letters of support including the IBEW. He also shared some of the items requested in the grant. He also indicated that there are different agencies that are offering some matching funds to support the grant. Motion made for the CCMCA to submit letter of support and donate 10,000.00 towards the matching funds-amended to be an amount prorated up to of 57% up to the 10,000.00, should the grant not be fully funded. Motion carries. (Frisbie/Williams)
- C. Air National Guard Base**-Chet presented a letter from the state regarding data not submitted by the ANG Fire Dept. He requested a letter from the Battle Creek Fire Dept detailing the elimination of the Guard Fire Dept and the takeover of the BCFD. Copy to the CCMCA.
- D. Ebola Protocol Pull-Off**-Calhoun County Dispatch is requesting the approval to cease using the temporary Ebola Protocol. Dr. Stewart is neutral on the issue and happy to go with the group. Rational includes the lack of cases being reported and the lack of use of the protocol. Motion made by Chet to pull the Protocol off the 911 system knowing we have should we need it in the future. Motion carries.(Dalski/Williams)
- E. MAFFAA Request**-Mark Burke reviewed that he loan procedure for the CCMCA is typically an October request with a January disbursement. He is exploring the option of shifting the request/disbursement practice. He is working on his budget and would like to potentially make a request for an ambulance purchase in June. Some history included the establishment of the guidelines due to some prior abuse. There was some discussion as to who was allowed to take out the loans. Typically service providers as they are the ones who can commit to repayment. Motion made to change the request period this time-amended to allow organizations in good standing to make requests at any time. Motion carries. (Dalski/Frisbie)
- F. Discussion**-Ginger Williams shared a concern over a local community provider-a surgeon who does invasive procedures at his office using sedation with no back up. She reported that the last patient they received was in extremis and in danger. It has been reported that this physician is verbally threatening and has followed an ambulance to the hospital. This affects not only the patient but the ambulance services and the hospital as the doctor has been verbally abusive when the patient is taken to a hospital he does not have privilege's. She reported that he has violated a dispatch regulation and that is being investigated. Any other investigations and sanctions must come from the state regulatory board. Any person or entity made lodge a complaint at any time to start an investigation. Discussion followed on who should file the complaint; number of actual calls; concern over blatant malpractice. The best way for this complaint to come forward would be from one of the ambulance providers that had a problem as a result of this; however, in reviewing

LifeCare's calls, there was not sufficient evidence for them filing the complaint. Ginger voiced that we don't need to have conclusive evidence for this complaint to be lodged, only concern that it be investigated. The State would then be ultimately responsible for making that determination. Unfortunately, the challenge may be retribution as the confidentiality is suspect at best. Should the CCMCA send the letter as that retribution piece is minimized due to the fact we are an organization? The consensus was that Ginger will draft a letter to be reviewed by the general board and an electronic vote on this issue would occur prior to the next board meeting.

Announcement-February 11 is the next Diversion meeting at BBC.

VI. Adjournment

Motion to adjourn at 10:45 am.