

**Kellogg Community College
Minutes of the Regular Meeting of the Board of Trustees
May 18, 2022**

The Kellogg Community College Board of Trustees met in a regular public session on May 18, 2022, at 6:30 p.m. in the Board Room of the Kellogg Community College Roll Administration Building, 450 North Avenue, Battle Creek, MI. A Zoom conferencing option was available to staff and the public.

Chairman Claywell called the meeting to order at 6:36 p.m. Roll call was conducted.

Chairman Steve Claywell - present
Trustee Jill Booth – present
Trustee Carla Reynolds – present
Trustee Xenia McKay – absent

Trustee Jonathan Byrd – present
Trustee Matthew Davis – present
Trustee Patrick O'Donnell – present
Student Rep. Monica Feldpausch - present

ADJUSTMENTS TO THE AGENDA: There were no adjustments to the agenda.

CONSIDERATION OF MINUTES: The Board of Trustees unanimously approved the minutes from the regular meeting held on April 20, 2022, with a motion from Trustee Davis and supported by Trustee Byrd.

PRESIDENT'S REPORT

Ransomware Incident Update: Dr. Watson shared an update pertaining to the ransomware incident highlighting the college was able to resume operations safely and securely on May 4. The investigation is in the early stages and Dr. Watson will update the Board as more information becomes available.

Recognition of KCC Volunteers and Board of Trustees' Support:

Dr. Watson shared that fifty-seven employees, from all classification groups, volunteered their time and effort to help the twelve IRT members during the incident. Dr. Watson recognized Chairman Claywell for delivering supplies for the IRT team and Tia Burrill, student, who helped with her positivity on social media. Chairman Claywell, on behalf of the Board, extended gratitude for the professionalism of the college and how staff pulled together to help during the incident.

KCC Leads: Dr. Watson shared that Mr. Kevin Barnes has been named as a member of the Board of Directors for Tillers International and Dr. David Tannor was elected the president of MichMATYC.

Enrollment/Registration Activity Update: Dr. Watson shared an update of registration and enrollment information for the summer semester as of May 9.

Infrastructure, Planning, and Sustainability Council (IPS) Update: Mr. Brad Fuller provided an update about the reflecting pool repairs; seeking approval for parking lot resurfacing; exploring options for roof replacement for the Fehsenfeld and Grahl Centers, creating cost estimates for building repairs for the Grahl Center, and finding an alternative location for the MSU agriculture program trailer.

KCC Foundation Update: Ms. Teresa Durham reported the KCC Foundation's recent activities. Ms. Durham recognized the Starfish and KCC Alumni Award winners.

Scholarships and Grants: The April monthly receipt in external gifts and grants to students was \$1,855, bringing the 21/22 fiscal year total to \$269,400.96.

BOARD REPORTS AND REQUESTS

BOARD OF TRUSTEES

Steven A. Claywell Chair	Jill M. Booth Vice Chair	Jonathan D. Byrd Secretary	Matthew A. Davis Treasurer	Xenia C. McKay Trustee	Patrick A. O'Donnell Trustee	Carla C. Reynolds Trustee	Dr. Paul R. Watson II Interim President
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Student Representative Monica Feldpausch thanked everyone for the commencement exercises. Ms. Feldpausch updated the Board on the May question of the month and thanked the Board for the opportunity to serve on behalf of the students. Chairman Claywell extended appreciation for Ms. Feldpausch's insight and service. Trustee Byrd, Trustee Reynolds, Trustee Davis, Trustee Booth, and Trustee O'Donnell thanked Ms. Feldpausch for her service and being the voice of the student body. The Board of Trustees unanimously approved a resolution acknowledging Ms. Feldpausch's service with a motion from Trustee Byrd and supported by Trustee Reynolds.

Chairman Claywell wanted to congratulate all of the students that have graduated this year and all staff that have worked with the community to make the various ceremonies a success.

Chairman Claywell, on behalf of the Board of Trustees, that our thoughts and prayers are with Kalamazoo Valley Community College (KVCC) and to let the staff and students of KVCC know that KCC is thinking about them. We wish you well and a quick resolve.

Trustee O'Donnell shared his attendance at the baseball player's mini commencement ceremony earlier in the day and Trustee Byrd shared that he and Dr. Watson will be attending the MCCA Board of Directors meeting on Friday, May 20.

CITIZEN/STAFF REQUESTS AND COMMENTS

None.

ACTION ITEMS

Calhoun Area School Board Members' Association (CASBMA) Appointment: The Board of Trustees unanimously approved the appointment of Trustee McKay as the representative and Trustee O'Donnell as the alternative representative to serve on the CASBMA with a motion from Trustee Byrd and supported by Trustee Booth.

Extension of KCC Amnesty Program Recommendation: The Board of Trustees unanimously approved the extension of the KCC Amnesty Program with a motion from Trustee Byrd and supported by Trustee Booth.

Tuition and Fee Rates effective for Fall 2022: The Board of Trustees unanimously approved a tuition increase with a motion from Trustee Davis and supported by Trustee Byrd. The increase is \$3.00 for resident students which is less than a 2% increase in tuition.

Custodial Services RFP Results: The Board of Trustees unanimously approved the five-year proposal by Calhoun County-based Perfection Commercial Services (PCS) with a motion from Trustee Byrd and supported by Trustee Davis.

Parking Lot Resurfacing: The Board of Trustees unanimously approved the bid from Rieth Riley for resurfacing parking lots E and J along with the maintenance drive with a motion from Trustee Byrd and supported by Trustee Reynolds.

Sabbatical Request: The Board of Trustees unanimously approved the sabbatical request of Temple Stovall with a motion from Trustee Byrd and supported by Trustee O'Donnell.

Financial Statements: The Board of Trustees unanimously approved the financial statements with a motion from Trustee Byrd and supported by Trustee Reynolds.

Personnel Items: The Board of Trustees unanimously approved the personnel items with a motion by Trustee Byrd supported by Trustee Davis. Personnel items are as follows:

New Employees

Hannah Denton

Specialist, Financial Aid

(effective May 9, 2022; Support Staff, Pay Grade 13, Step 2, 2021-2022 hourly rate \$20.51)

Angela Green	Assistant Director, Nursing Education (effective April 25, 2022; Administration, Director 1; 2021-2022 annualized salary \$82,920)
Mikayla Shell	Assistant Director, Athletics (effective May 23, 2022; Administration, Manager 2; 2021-2022 annualized salary \$57,610)
Jennifer Watson	Instructor, Integrative Learning (effective August 19, 2022; Faculty, MA+60, step 7; 2021-2022 salary \$75,331 (2022-2023 salary TBD))
Laura Zalle	Account Manager, Workforce Solutions (effective May 23, 2022; Administration, Manager 1; 2021-2022 annualized salary \$70,257)

Position Transfers

Marcia Campbell	Interim Special Assistant, Office of the President (effective April 25, 2022; Administration, Manager 1; 2021-2022 annualized salary \$68,000)
Tonya Forbes	Interim Vice President of Instruction (effective April 25, 2022; Administration, Vice President 1; 2021-2022 annualized salary \$133,012)
Dawn Larsen	Interim Dean, Arts and Sciences (effective April 25, 2022; Administration, Dean 1; 2021-2022 annualized salary \$106,010)

Reclassifications

Jerry Humphreys	Department Assistant, President's Office (effective March 30, 2022; Support Staff, Pay Grade 13A, Step 3, 2021-2022 hourly rate \$20.78 per Letter Of Understanding)
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Resignations

Priscila Dieguez-Moya	Career Coach, Workforce Solutions (3 years) (effective April 8, 2022)
Philip 'Rey' Regualos	Special Assistant to the President's Office (1 year) (effective April 22, 2022)

Retirements

Georgina Thomas	Faculty, Nursing (8 years) (effective August 12, 2022)
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CITIZEN/STAFF COMMENTS

None.

CLOSED SESSION

At 7:28 p.m., the Board of Trustees unanimously approved, by roll call vote, to move to closed session for the purposes of discussing collective bargaining negotiations with a motion from Trustee Booth and supported by Trustee Byrd.

PUBLIC SESSION

Public session resumed at 8:27 p.m.

MISCELLANEOUS

The following KCC activities were provided to the Board of Trustees:

Upcoming Events:

- Memorial Day, May 30 – College Closed
- Fall Registration begins June 6
- Police Academy Recognition Ceremony – June 8 @ 6 PM in Binda
- MCCA 2022 Summer Conference – July 27-29
- General Session – August 23
- Fall Classes Begin – August 29
- Labor Day, September 5 – College Closed

ADJOURNMENT

At 8:29 p.m., the Board of Trustees unanimously voted to adjourn the May 18, 2022, regular meeting with a motion from Trustee Davis and supported by Trustee Reynolds.

Steve Claywell, Chairman

Jonathan Byrd, Secretary