

Kellogg Community College
Minutes of the Special Meeting of the Board of Trustees
October 27, 2021

The Kellogg Community College Board of Trustees met in a special session on Wednesday, October 27, 2021, at 5:30 p.m. hosted within the Kellogg Room of the Kellogg Community College Student Center Building, 450 North Avenue, Battle Creek, MI.

The meeting began with a dinner. Each trustee's physical location is reflected if attending remotely:

Chairman Steve Claywell - present
Trustee Jill Booth – Zoom, in Homer, MI
Trustee Carla Reynolds – Absent
Trustee Xenia McKay – present

Trustee Jonathan Byrd – present
Trustee Matthew Davis – present
Trustee Patrick O'Donnell – present
Student Rep. Monica Feldpausch – N/A

16 individuals, comprised by KCC executive leadership, President's Council members and college staff participated via Zoom or in-person. 0 individuals participated via conference call.

ADJUSTMENTS TO THE AGENDA: None.

BOARD REPORTS AND REQUESTS: None

CITIZEN/STAFF REQUESTS AND COMMENTS: None.

POLICY GOVERNANCE: Dr. Bennings provided background, guidance, and insights into policy governance. This included a review of approved KCC policies, practical exercises in creating a policy and illustrations to help develop and update policies. These discussions assisted the staff and Trustees to find common ground and understanding so all can move forward in the area of policy governance.

CITIZEN/STAFF COMMENTS: Several members shared personal and professional experiences at KCC and elsewhere, highlighting the importance of policy governance.

ADJOURNMENT: The meeting adjourned at 8:42.

Steve Claywell, Chairman

Jonathan Byrd, Secretary