

Kellogg Community College
Minutes of the Special Meeting of the Board of Trustees
May 26, 2021

The special meeting of the Kellogg Community College Board of Trustees was held on Wednesday, May 26, 2021, via Zoom conferencing.

Chairman Claywell called the meeting to order at 6:30 p.m. Roll and each trustee's physical location if attending remotely was taken, reflecting the following:

Chairman Steve Claywell – Zoom, in Battle Creek, MI
Trustee Jill Booth – Zoom, in Homer, MI
Trustee Carla Reynolds – Absent
Trustee Xenia McKay – Zoom, in Battle Creek, MI

Trustee Jonathan Byrd – Zoom, in Emmett Township, MI
Trustee Matthew Davis – Zoom, in Marshall, MI
Trustee Patrick O'Donnell – Zoom, in Battle Creek, MI

Thirteen individuals, comprised by KCC executive leadership, President's Council members, college staff and community guests, participated via Zoom. Zero individuals participated via conference call.

ADJUSTMENTS TO THE AGENDA

None.

BOARD REPORTS AND REQUESTS

Trustee Byrd made a motion to excuse absent Board members. Trustee Booth supported the motion which was further unanimously approved by all Board members in attendance.

CITIZEN/STAFF REQUESTS AND COMMENTS

None.

ACTION ITEMS

- A. Dental Clinic Bids:** Chief Financial Officer, Rick Scott, and Institutional Facilities Director, Brad Fuller, provided a quick review of the Dental Clinic bids and then introduced Drew Schweitzer from Schweitzer, Inc. to assist answering any questions. Mr. Schweitzer thanked the Board for allowing him the needed time to review and vet all bids, and for convening a special meeting to ensure a timely start to this project. With a motion by Trustee Byrd and support by Trustee Davis, the Board approved this action item with unanimous approval.

CITIZEN/STAFF COMMENTS

None.

MISCELLANEOUS

None.

ADJOURNMENT

With a motion by Trustee Byrd and support by Trustee Booth, Chairman Claywell adjourned the meeting at 6:37 p.m. with unanimous Board approval.

Steve Claywell, Chairman

Jonathan Byrd, Secretary