

**Kellogg Community College**  
**Minutes of the Special Meeting of the Board of Trustees**  
**June 30, 2021**

The special meeting of the Kellogg Community College Board of Trustees was held on Wednesday, June 30, 2021, via Zoom conferencing.

Trustee Byrd called the meeting to order at 5:19 p.m. Roll and each trustee's physical location was taken, reflecting the following:

Chairman Steve Claywell – Absent  
Trustee Jill Booth – Absent  
Trustee Matthew Davis – Absent  
Trustee Jonathan Byrd – Zoom, in Marshall, MI  
Trustee Patrick O'Donnell – Zoom, in Climax, MI  
Trustee Carla Reynolds – Zoom, in Battle Creek, MI  
Trustee Xenia McKay – Zoom, in Battle Creek, MI

Eleven individuals, comprised by KCC executive leadership, President's Council members and college staff participated via Zoom. Zero individuals participated via conference call.

Trustee Byrd asked if any members would make a motion to excuse absent Board members. Trustee Reynolds so moved, and Trustee McKay supported the motion which was unanimously approved by all Board members in attendance.

**ADJUSTMENTS TO THE AGENDA:** None.

**BOARD REPORTS AND REQUESTS:** None.

**CITIZEN/STAFF REQUESTS AND COMMENTS:** None.

**ACTION ITEMS:**

**Approval of Budgets and Tax Request for 2021-2022:** With a motion by Trustee O'Donnell, supported by Trustee Reynolds, the Board approved the budgets for the 2021-2022 fiscal year: the College's General Fund budget was approved in the amount of \$41,230,000; the Bookstore Fund of \$1,500,000; the Co-Curricular Activities Fund of \$861,000; and the 21<sup>st</sup> Century Fund of \$3,770,000.

**Tax Rate Request:** With a motion by Trustee Reynolds, supported by Trustee McKay, the Board approved the 2021-2022 tax levy.

**CITIZEN/STAFF COMMENTS:** None.

**MISCELLANEOUS:** None.

**ADJOURNMENT:** With a motion by Trustee Reynolds and support by Trustee McKay, Trustee Byrd adjourned the meeting at 5:24 p.m. with unanimous Board approval.

Steve Claywell, Chairman

Jonathan Byrd, Secretary