

Kellogg Community College
Minutes of the Special Meeting of the Board of Trustees
October 7, 2013

The special meeting (workshop) of the Kellogg Community College Board of Trustees was held on Monday, October 7, 2013, in the Board Room, Roll Building, Kellogg Community College, 450 North Avenue, Battle Creek, MI 49017

Chairman Byrd called the meeting to order at 6:30 pm. The roll reflected the following trustees present:

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|---------------------------|-------------------------|
| Chairman Jonathan Byrd | Trustee Matthew Davis |
| Trustee Jill Booth | Trustee Reba Harrington |
| Trustee Julie Camp Seifke | Trustee Steve Claywell |
| Trustee Brian Hice | |

Attendance from President's Council included:

Dr. Dennis Bona, President
Ms. Ginger Cutsinger, Executive Director, Kellogg Community College Foundation
Mr. Eric Greene, Director, Public Information and Marketing
Ms. Catherine Hendler, Vice President, Instruction
Dr. Jan Karazim, Dean Workforce Development
Dr. Kay Keck, Vice President, Student and Community Services
Ms. Jamie Kline, Executive Assistant to the President
Mr. Mark O'Connell, Vice President, Administration and Finance
Dr. Kevin Rabineau, Dean Arts, Sciences and Regional Education
Mr. Bob Reynolds, Chief Information Officer
Mr. Rick Scott, Chief Financial Officer
Ms. Ali Robertson, Human Resources Director
Ms. Terah Zaremba, Dean Student Services

STRATEGIC PLANNING SESSION

The strategic planning session was led by Mr. William Burton. Mr. Burton utilized the concepts of the Harwood Institute to engage conversation. During this session the group was asked to consider three questions:

1. My hope is to live in a community (college) where_____.
2. However, right now we face (challenges) _____.
3. In order to get there as a community (college), we need to _____.

These questions were used to stimulate discussion on possible ways that KCC may reach community groups and/or areas that we are not currently serving.

SUCCESSION PLANNING

The Board and President's Council discussed that three trustee seats come up for election in November 2014. These seats currently are held by Chairman Byrd and Trustees Reba Harrington and Brian Hice. Discussion ensued that while the Board has become more unified, the dynamics could be changed with the upcoming election.

The Board also addressed the importance of a plan for succession. Internal leadership development was discussed. Dr. Bona stressed the importance of developing talent from within the organization as well as exporting it externally. The value of Board development was also addressed.

Campaign costs for trustees running in the November 2014 election were also addressed.

EXECUTIVE SESSION

The Board entered into Executive Session at 8:10 pm. The motion was made by Trustee Davis and supported by Trustee Hice. The purpose of the Executive Session was to discuss personnel matters. No action was to be taken following the Executive Session.

RETURN TO PUBLIC SESSION/ADJOURNMENT

In a motion by Trustee Davis, supported by Trustee Booth, the Board returned to public session. The Board meeting was adjourned by Chairman Byrd at 9:30 pm.

Reba Harrington, Secretary

Jonathan Byrd, Chair