

Kellogg Community College
Minutes of the Special Meeting of the Board of Trustees
December 12, 2014

The special meeting of the Kellogg Community College Board of Trustees was held on Friday, December 12, in the Board Room of the Roll Building, 450 North Avenue, Battle Creek, MI.

Chairman Claywell called the meeting to order at 3:45 pm. Roll was taken and reflected the following:

Chairman Steve Claywell	Trustee Brian Hice
Trustee Jill Booth (arrived at 4:38 pm)	Trustee Julie Camp Seifke
Trustee Reba Harrington (telephonically)	Trustee Jonathan Byrd
Trustee Matt Davis	

Attendance from President's Council included:

Dr. Dennis Bona, President
Ms. Teresa Durham, Executive Director, Kellogg Community College Foundation
Ms. Becky Gallimore, Executive Assistant to the President
Ms. Catherine Hendler, Vice President, Instruction
Dr. Jan Karazim, Dean, Workforce Development
Mr. Mark O'Connell, Vice President, Administration and Finance
Dr. Kevin Rabineau, Chair, Regional Education, and Director, Fehsenfeld Center

Included in this special meeting was newly elected trustee Mr. Patrick O'Connell.

STRATEGIC GOVERNANCE PLANNING

The Board met for the first time in a potential series of workshops to discuss board governance. During the workshop discussion took place regarding the 2nd chapter of the book "Trusteeship in Community Colleges: A Guide for Effective Governance" by Cindra J. Smith.

Chapter 2 of the book is an overview of the material to be covered throughout the rest of the book. It provided the Board with insight to the role and responsibilities of the Board, Trustee responsibilities, and the board structure and officers.

Plans going forward call for the Strategic Governance Planning Committee to meet to discuss a schedule for workshops. Currently the committee consists of Trustees Claywell, Hice, and Davis. This will be the last workshop for Trustee Hice as he did not win his bid for re-election.

CITIZEN AND STAFF COMMENTS

Several staff members expressed their support of the process and offered comments regarding the material being covered.

ADJOURNMENT

Chairman Claywell adjourned the meeting at 5:40 pm.

Reba Harrington, Secretary

Steven Claywell, Chair