

Kellogg Community College
Minutes of the Regular Meeting of the Board of Trustees
March 20, 2013

The regular meeting of the Kellogg Community College Board of Trustees was held on Wednesday, March 20, 2013, in the Roll Building Board Room, 450 North Avenue, Battle Creek, MI.

Chairman Byrd called the meeting to order at 6:30 pm. The roll reflected the following trustees present:

Chairman Jonathan Byrd	Trustee Matthew Davis
Trustee Jill Booth	Trustee Reba Harrington
Trustee Julie Camp Seifke	Trustee Brian Hice
Trustee Steve Claywell	

Attendance from President's Council included:

Dr. Dennis Bona, President
Ms. Ginger Cutsinger, Executive Director, Kellogg Community College Foundation
Mr. Eric Greene, Director, Public Information and Marketing
Ms. Catherine Hendler, Vice President, Instruction
Ms. Jan Karazim, Dean Career and Occupational Education
Dr. Kay Keck, Vice President, Student Services
Ms. Jamie Kline, Executive Assistant to the President
Mr. Mark O'Connell, Vice President, Administration and Finance
Dr. Kevin Rabineau, Dean Arts and Communication
Mr. Bob Reynolds, Chief Information Officer
Ms. Ali Robertson, Director, Human Resources
Mr. Rick Scott, Chief Financial Officer

Six individuals sat in the gallery including Mr. Justin Hinckley, Battle Creek Enquirer reporter.

CONSIDERATION OF MINUTES

The minutes from the February meeting were amended and approved in a motion by Trustee Davis and supported by Trustee Hice.

PRESIDENT'S REPORT

United Way Recognition: KCC received a "Breakthrough Campaign Award" by the United Way. This award was received for efforts by college employees to raise money for the 2012 campaign.

Program Presentation: Voces director, Ms. Kate Florez, was present at the meeting. A short video was shown that thanked KCC for its decision regarding tuition rates for undocumented students. The video was produced by Voces.

State Legislative Update: The Legislature continues to discuss funding for community colleges. As the Right to Work law takes effect, it was stated that schools would lose 15% of funding for contracts that were extended.

Kellogg Community College Foundation Report: Ms. Ginger Cutsinger shared with the Board that scholarship interviews for Criminal Justice, Nursing and Dental have been completed. Scholarships in the amount of \$ 203,000 were awarded to the nursing and dental programs.

National Council for Marketing and Public Relations Awards: KCC's Public Information and Marketing department received a gold, two silvers and a bronze award from the National Council for

Marketing and Public Relations (NCMPR). These awards were received in graphic design, marketing and writing categories. Kudos were extended to the PIM staff!

President's Higher Education Community Service Honor Roll: KCC was named to the President's Higher Education Community Service Honor Roll by the Corporation for National and Community Service. The Honor Roll recognizes institutions that reflect the values of community service and achieve outcomes in the community. KCC was one of two community colleges that received this recognition.

21st Century Update: Mr. Mark O'Connell provided the Board with an update on the status of the Student Center renovation: the W.K. Kellogg wall has been set in the dining room, work in the Bruin Bistro is on schedule and furniture is scheduled to be set during spring break. The design team is addressing the planning phase of the Binda Theatre.

ACS Report: Mr. Rick Scott shared slides with the Board that depict KCC's rating in the latest ACS report. KCC continues to look strong in several key indicators. These include the percentage of budget spent directly on students and the low percentage spent on administration.

KCC Beacon Community Participation: KCC sent a team to the recent three-day Beacon Community lab facilitated by the Harwood Institute. This community wide initiative is designed to break through barriers associated with moving the community forward on social and economic issues that plague Battle Creek. The initiative is funded for three years by the W.K. Kellogg Foundation. The KCC team included Dr. Dennis Bona, Dr. Kay Keck, Dr. Kevin Rabineau, Ms. Meredith Stravers, and Mr. Eric Greene.

2013 All-Michigan Academic Team Awards: On Tuesday, March 12, Ms. Catherine Hendler, Ms. Terah Zaremba, Ms. TaNisha Parker, Phi Theta Kappa advisor, and Dr. Bona attended the All-Michigan Academic Team awards program in Lansing. KCC students, Anna Bennison and Makenzie Farmer, were recognized and named to the All-Michigan Academic Team.

BOARD REPORTS AND REQUESTS

MCCA Board of Directors Meeting: Dr. Bona shared he and Chairman Byrd attended the MCCA Board of Directors meeting at Wayne County Community College. The speaker was George Ericheck. The MCCA board has agreed to contribute \$109,000 to the virtual learning college. The student demand for these classes has been greater than the number of classes currently offered. Chairman Byrd also thanked Dr. Bona for his involvement with workforce development.

Letter of Accomplishment: Trustee Claywell suggested a letter of accomplishment be sent on behalf of the Board to the PTK students named to the All-Michigan Academic team.

April Program Presentation: Trustee Harrington suggested Dr. Sidney Faucette be a guest at the April meeting and share information about a Montessori school that may be coming to the Battle Creek area.

ACTION ITEMS

In a motion by Trustee Booth, supported by Trustee Davis, the Board unanimously agreed to a consent agenda accepting the financial statements, scholarships and grants, and personnel items.

Financial Statements: The Board approved the February financial statements as presented including the expenditures for the month:

General\$3,050,768

Scholarships and Grants: The Board approved scholarships this month totaling \$3,773.77. This brings the year's total to \$206,384.33. These contributions are accepted with appreciation and great gratitude on behalf of the students and the College.

Private Scholarships (Restricted Funds)

Oaklawn Hospital	573.77
Southern Michigan Bank & Trust (George Juhl Trust)	2,000.00
Scholarship America (UPS Foundation)	700.00
Comerica Wealth & Institutional Management	500.00

Personnel Items: The Board approved the following personnel items for the month of March:

NEW HIRES

Angela Bess	Admissions Representative (effective March 11, 2013; Professional 1, 2012-2013 annual salary \$40,234 pro-rated for the remainder of 2012-2013)
Dayton Buhs	Utility II (effective April 8, 2013; Utility II, Step 4, 2012-2013 hourly salary \$20.73 plus hourly shift premium \$0.43)
Gregg Hall	Utility II (effective March 25, 2013; Utility II, Step 5, 2012-2013 hourly salary \$21.85 plus hourly shift premium \$0.43)

POSITION TRANSFER

Penny Rose	Faculty, Graphic Design (Temporary) (effective August 16, 2013; Faculty, Master's Lane, Step 10, 2012-2013 annual salary \$71,410; 2013-2013 annual salary to be determined)
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2013-14 Tuition Rates: The Board approved a \$2 per credit hour increase in KCC's in-district tuition for each of the three semesters in the 2013-14 academic year. The increase would become effective summer 2013 semester and continue through the spring 2014 semester. The increase represents approximately a 2% increase per semester. This increase would also be applied to other resident categories. The Board approved an additional \$10 per credit hour health program fee. This increase will help offset the continually rising costs of instruction in these programs.

The motion was made by Trustee Hice and supported by Trustee Harrington. Discussion followed and all trustees stated that while they hated to see an increase, most felt it was necessary. In a voice vote, the trustees voted as follows:

Yea: Trustees Byrd, Booth, Claywell, Davis, Harrington, Hice
Nay: Trustee Camp Seifke

It was determined the Student Activity, Technology and Internet fees would remain unchanged even though programs continue to see an increase in demand, from both students and staff, for technology and services.

ADJOURNMENT

The Board meeting was adjourned by Chairman Byrd at 7:31 pm.

Reba Harrington, Secretary

Jonathan Byrd, Chair