

Kellogg Community College
Minutes of the Special Meeting of the Board of Trustees
June 30, 2015

The Kellogg Community College Board of Trustees held a special meeting for the purpose of Strategic Governance Planning on Tuesday, June 30, 2015, in the Spring Lake Room of the Learning Resource Center, 450 North Avenue, Battle Creek, MI.

Chairman Claywell called the meeting to order at 5:59 pm. Roll was taken and reflected the following:

Chairman Steve Claywell	Trustee Jonathan Byrd
Trustee Jill Booth	Trustee Julie Camp Seifke
Trustee Reba Harrington (telephonically)	Trustee Patrick O'Donnell
Trustee Matt Davis	

Attendance from President's Council included:

Mr. Mark O'Connell, Interim President
Ms. Teresa Durham, Executive Director, Kellogg Community College Foundation
Ms. Becky Gallimore, Executive Assistant to the President
Ms. Ali Robertson, Director, Human Resources

Mr. Brian Hice, former KCC trustee and facilitator for the workshop, was also in attendance.

BOARD REPORTS AND REQUESTS

Once again the Board met to continue its work with strategic governance planning based on the book "Trusteeship in Community Colleges: A Guide for Effective Governance," by Cindra J. Smith.

During the workshop, the Board continued its work on the governance process and how it relates to board planning cycles, board member code of conduct, board operations, and board self-evaluations. The board/president relationship was also reviewed with regard to delegation to the president, the president's job description, the presidential evaluation, and executive succession.

The Board is committed to completing the current governance process along with making necessary updates to the governance policy during an annual workshop or retreat dedicated to that purpose.

Although it is planned, an additional workshop was not scheduled at this time.

CITIZEN AND STAFF COMMENTS

N/A

ADJOURNMENT

Chairman Claywell adjourned the workshop at 7:52 pm.

Reba Harrington, Secretary

Steven Claywell, Chair