

**Kellogg Community College**  
**Minutes of the Regular Meeting of the Board of Trustees**  
**July 30, 2019**

The regular meeting of the Kellogg Community College Board of Trustees was held on Wednesday, July 30, 2019, in the Kellogg Room of the Student Center, 450 North Avenue, Battle Creek, MI.

Chairman Claywell called the meeting to order at 6:33 p.m. Roll was taken and reflected the following:

Chairman Steve Claywell  
Trustee Jill Booth  
Trustee Carla Reynolds  
Trustee Xenia McKay - Absent

Trustee Jonathan Byrd - telephonically  
Trustee Matthew Davis - Absent  
Trustee Patrick O'Donnell

Attendance from President's Council included:

Mr. Mark O'Connell, President  
Dr. Paul Watson, Vice President, Instruction  
Dr. Michele Reid, Dean, Institutional Effectiveness and Library Services  
Ms. Tonya Forbes, Dean, Arts and Sciences  
Mr. Rick Scott, Chief Financial Officer  
Ms. Teresa Durham, Executive Director, KCC Foundation  
Ms. Pauline Rombaugh, Manager, President's Office

Three individuals sat in the gallery.

**ADJUSTMENTS TO THE AGENDA**

None.

**BOARD REPORTS AND REQUESTS**

None.

**CITIZEN/STAFF REQUESTS AND COMMENTS**

None.

**ACTION ITEMS**

**Kellogg Faculty Association (KFA) Tentative Agreement (TA)** was approved by the Board with a motion from Trustee Booth and supported by Trustee Reynolds. The KFA ratified the TA, which is a three-year agreement (2019-20 to 2021-22).

Rick Scott, Chief Financial Officer, stated the initial year of using a labor attorney in the negotiation process was appreciated from both sides, citing the level of professionalism as well as the peaceful and non-contentious manner a fair agreement was reached.

Chairman Claywell thanked the negotiation teams for the time and efforts extended in reaching a peaceful fair agreement.

**Administration Compensation** With a motion from Trustee Booth, supported by Trustee Reynolds, the Board approved the Administration Staff compensation package recommendation. Included in the recommendation is a 1% increase with Hay moves to midpoint and maximums effective July 1, 2019, a third-year Hay reclassifications for applicable staff, enrollment and Personal Property Tax (PPT) incentives offered to other units and cash-in-lieu of opting for Medical coverage for administrative employees aligning with those provided to the other units.

**CITIZEN/STAFF COMMENTS**

None

**ADJOURNMENT**

After a brief update of coming events, Chairman Claywell adjourned the meeting with a motion by Trustee Booth and supported by Trustee Reynolds the Board approved the adjournment of the Board of Trustee July 30, 2019 Special Meeting at 6:38 p.m.

Jonathan Byrd, Secretary

Steven Claywell, Chair