

Kellogg Community College
Minutes of the Regular Meeting of the Board of Trustees
February 19, 2014

The regular meeting of the Kellogg Community College Board of Trustees was held on Wednesday, February 19, 2014, in the Board Room, Roll Building, Kellogg Community College, 450 North Avenue, Battle Creek, MI 49017

Chairman Byrd called the meeting to order at 6:30 pm. The roll reflected the following trustees present:

Chairman Jonathan Byrd
Trustee Julie Camp Seifke
Trustee Steve Claywell

Trustee Matthew Davis
Trustee Reba Harrington
Trustee Jill Booth

Trustee Brian Hice was absent.

Attendance from President's Council included:

Dr. Dennis Bona, President
Ms. Teresa Durham, Interim Executive Director, Kellogg Community College Foundation
Mr. Eric Greene, Director, Public Information and Marketing
Dr. Jan Karazim, Dean, Workforce Development
Dr. Kay Keck, Vice President, Student and Community Services
Ms. Jamie Kline, Executive Assistant to the President (retiring)
Ms. Becky Gallimore, Executive Assistant to the President
Mr. Mark O'Connell, Vice President, Administration and Finance
Mr. Bob Reynolds, Chief Information Officer
Mr. Rick Scott, Chief Financial Officer
Dr. Kevin Rabineau, Dean, Arts, Sciences and Regional Education
Ms. Ali Robertson, Human Resources Director
Ms. Terah Zarembo, Dean Student Services

Thirty-six individuals sat in the gallery including invited guests. Mr. Justin Hinkley, Battle Creek Enquirer reporter, was also in attendance.

CONSIDERATION OF MINUTES

The minutes from the January Board of Trustees meeting were amended and approved by motion of Trustee Davis and supported by Trustee Claywell. The correction to the minutes reflect that Trustee Booth was absent but excused. An additional correction was made to reflect the start date of the TAACCCT grant to be October 2013.

PRESIDENT'S REPORT

Recognition of Service: Dr. Bona recognized Ms. Jamie Kline, Executive Assistant to the President, for her twenty plus years of service at KCC. The February board meeting was Ms. Kline's last board meeting prior to her retirement.

Mid-Year Budget Update: Representatives from Plante Moran provided the Board with a mid-year budget report highlighting where the college stands fiscally in 2013-14, relative to budgeted revenues and expenditures. Through various cost saving initiatives, it is expected the College will see a balanced budget for the year. In a motion by Trustee Davis and supported by Trustee Harrington, the board approved the amended budget.

Employee Recognition (Lifetime Achievement Award): Dr. Bona introduced Professor Glenda Morling. The Michigan Campus Compact, the organization that drives service learning initiatives in the state, honored Professor Glenda Morling with a Lifetime Achievement Award for her contributions to the field. Professor Morling has been a driving force at KCC in regards to service learning.

Student Recognition (5 in 5 Scholarship Recipient): Ms. Gretchen Kohsmann was honored as a recipient of the Employment Group 5 in 5 Scholarship. This scholarship celebrates the 55th anniversary of the Employment Group. Ms. Kohsmann has been attending KCC for the past year and a half and has now been accepted into the nursing program.

MCCA Initiatives: Dr. Chris Baldwin from the Michigan Community College Association provided the Board with a brief overview of several initiatives that the MCCA is undertaking, designed to increase student success at Michigan community colleges. Kellogg Community College has been engaged in many of these initiatives. Dr. Bona recognized Ms. Colleen Wright for her work with the “Credit When Credit is Due” initiative, and Ms. Naomi Livengood and Ms. Karel Asbury for their work in regards to data collection. Several of the initiatives Dr. Baldwin presented start with data collection.

Legislative Update: Governor Rick Snyder’s budget proposal for community college funding for the 2015 fiscal year shows a proposed 3.1% increase in base funding and some additional help with a MPSERS offset. The concern is that the Governor’s proposal includes a provision that makes the increase in funding contingent on capping tuition increases to 3.2%. The Governor has also proposed \$50 million in competitive grants for community colleges to make skilled trades infrastructure/equipment improvements. If the grant survives the final cuts, KCC would attempt to get a piece of that funding to improve mechanical systems at the RMTCC.

Chairman Jonathan Byrd spoke briefly of his trip to the ACCT legislative conference in Washington, DC. During a meeting with Representative Amash, Senator Stabinow and Senator Levin, Chairman Byrd communicated the importance of continuing to invest in community colleges.

21st Century Update: Mr. Mark O’Connell provided the Board with an update on the Binda Theatre and the Davidson building. Work on the Binda Theatre is progressing on schedule. Programming is being done for the Davidson building in an attempt to minimize disruptions.

On a related note, Mr. Richard Scott and Mr. Mark O’Connell will be attending a bond sale on February 25, 2014. KCC received a AA- credit rating which is a determining factor in the interest rate that will be paid. The AA- rating is very good.

Kellogg Community College Foundation Report: Dr. Bona provided the Board with an update regarding the business of the Kellogg Community College Foundation. Ms. Teresa Durham has been appointed interim director. The programming, activities, and business are carrying on as usual. Dr. Bona publicly thanked former director Ms. Ginger Cutsinger for her hard work at the foundation.

BOARD REPORTS AND REQUESTS

President’s Mid-Year Evaluation: Dr. Bona provided the Board with a mid-year update with respect to his goals for 2013-14. The Board was asked to respond with comments regarding his progress and the need to add or revise goals for the remainder of the year.

CITIZEN/STAFF REQUESTS – NON-AGENDA ITEMS

Kellogg Faculty Association (College Governance): KFA President, Mr. Rod Price, presented the Board with plans to begin a faculty senate. While details are still being worked out, the preface is that this new subgroup of the KFA would present recommendations to the President and the Board.

On behalf of the KFA, Mr. Price expressed disappointment in the reorganization of the KCC Foundation.

ACTION ITEMS

In a single motion by Trustee Davis and supported by Trustee Booth, the Board agreed to a consent agenda accepting the financial statements, scholarships and grants, and personnel items. Trustee Harrington abstained.

RESIGNATIONS

Sabrina Klepsteen	Instructor, Nursing (14 years) (effective August 15, 2014)
Janet Manske	Instructor, Nursing (10 years) (effective, December 31, 2014)
Laura Criddle	Instructor, Emergency Medical Services (2 years) (effective August 15, 2014)

Administrative Contract Renewals: In a motion by Trustee Davis, supported by Trustee Booth, the Board approved the administrative contracts for staff that are eligible. (see attached)

Faculty Tenure: In a motion by Trustee Booth, supported by Trustee Harrington, the Board unanimously approved the tenure recommendations for:

Ms. Kimberly Madsen, OIT faculty
Mr. Brad Ward, business faculty
Mr. Mark Malcuit, EMS faculty
Ms. Paula Westdorp, academic support faculty

Sabbatical Request: In a motion by Trustee Booth, supported by Trustee Harrington, Professor Rob Mulligan (Spanish) has been granted a sabbatical for all of 2014-15.

EXECUTIVE SESSION

The Board agreed to enter into Executive Session at 7:35pm. The motion was made by Trustee Davis and supported by Trustee Claywell. The purpose of the Executive Session was to discuss personnel matters.

PUBLIC SESSION

The Board returned to public session in a motion by Trustee Davis and supported by Trustee Claywell.

ADJOURNMENT

Chairman Byrd adjourned the Board meeting at 10:08 pm.

Reba Harrington, Secretary

Jonathan Byrd, Chair