

Kellogg Community College
Minutes of the Special Meeting of the Board of Trustees
August 30, 2016

The Kellogg Community College Board of Trustees held a special meeting for the purpose of Strategic Governance Planning on Tuesday, August 30, 2016, in the Board Room (301A) of the Roll Building, 450 North Avenue, Battle Creek, Mich.

Chairman Claywell called the meeting to order at 6:15 p.m. Roll was taken and reflected the following:

Chairman Steve Claywell	Trustee Jonathan Byrd
Trustee Jill Booth	Trustee Julie Camp Seifke
Trustee Reba Harrington - Telephonically	Trustee Patrick O'Donnell
Trustee Matt Davis - Absent	

Attendance from President's Council included:

Mr. Mark O'Connell, President
Ms. Teresa Durham, Executive Director, Kellogg Community College Foundation
Ms. Becky Gallimore, Executive Assistant to the President
Dr. Kay Keck, Vice President, Student and Community Services
Dr. Kevin Rabineau, Vice President, Instruction
Mr. Bob Reynolds, Chief of Administrative Services
Ms. Ali Robertson, Director, Human Resources
Mr. Rick Scott, Chief Financial Officer

BOARD REPORTS AND REQUESTS

Congratulations: Chairman Claywell congratulated Trustee Byrd, and his wife Courtney, on their recent nuptials.

Strategic Governance Planning: During the meeting, board members once again had the opportunity to discuss the feedback provided by administration regarding the governance policies being developed by the Board. Very good in-depth conversation was held regarding the Board Planning Cycle, Board Members' Code of Conduct, Board Operations, and Board Self-Evaluations.

Teresa Durham, Executive Director of the KCC Foundation and facilitator of the governance workshops, complimented the Board on their patience and persistence in developing the policies that will govern them not only now but well into the future.

The next governance workshop was scheduled for September 27, 2016.

A meeting was also scheduled for October 6 to provide the Board an opportunity to review a draft of the College's strategic plan and allow them to become engaged in the development process.

CITIZEN AND STAFF COMMENTS

None.

ADJOURNMENT

Chairman Claywell adjourned the workshop at 8:11 pm.

Reba Harrington, Secretary

Steven Claywell, Chair