

Kellogg Community College
Minutes of the Regular Meeting of the Board of Trustees
April 16, 2014

The regular meeting of the Kellogg Community College Board of Trustees was held on Wednesday, April 16, 2014, in the Board Room, Roll Building, Kellogg Community College, 450 North Avenue, Battle Creek, MI 49017.

Chairman Byrd called the meeting to order at 6:30 pm. The roll reflected the following trustees present:

Chairman Jonathan Byrd	Trustee Matthew Davis
Trustee Julie Camp Seifke	Trustee Brian Hice
Trustee Steve Claywell	Trustee Jill Booth
Trustee Reba Harrington	

Attendance from President's Council included:

Ms. Teresa Durham, Interim Executive Director, Kellogg Community College Foundation
Ms. Becky Gallimore, Executive Assistant to the President
Mr. Eric Greene, Director, Public Information and Marketing
Ms. Catherine Hendler, Vice President, Instruction
Dr. Jan Karazim, Dean, Workforce Development
Dr. Kay Keck, Vice President, Student and Community Services
Mr. Mark O'Connell, Vice President, Administration and Finance
Dr. Kevin Rabineau, Dean, Arts, Sciences and Regional Education
Mr. Bob Reynolds, Chief Information Officer
Ms. Ali Robertson, Human Resources Director
Mr. Rick Scott, Chief Financial Officer
Ms. Terah Zaremba, Dean Student Services

Fifty-one individuals sat in the gallery including Mr. Justin Hinkley, Battle Creek Enquirer reporter and John Hogan, KCC Bruin reporter.

CONSIDERATION OF MINUTES

Minutes from the March 19, 2014, Board of Trustees meeting were approved as written in a motion made by Trustee Davis and supported by Trustee Harrington.

Minutes from the Special Board of Trustees meeting held March 31, 2014, were approved as written in a motion by Trustee Hice and supported by Trustee Davis.

PRESIDENT'S COUNCIL REPORT

Public Information and Marketing Awards: Kellogg Community College won two bronze Paragon Awards from the National Council for Marketing and Public Relations. The awards recognized the strategic marketing behind KCC's successful 2012 millage renewal campaign and the 2013 promotional video highlighting the "Define Yourself" campaign. Both efforts involved multiple employees at KCC. Mr. Eric Greene, Director of Public Information and Marketing, accepted the awards on KCC's behalf at NCMPR's 2014 National Conference in March.

Higher Learning Commission (HLC) Conference Update: Dr. Kay Keck, Ms. Naomi Livengood, Ms. Marty Stilwell, and Mr. Matt Samra just returned from the HLC annual meeting. Valuable insight was gained that will help KCC through the new Pathways accreditation process.

21st Century Project Update: The Binda Theatre renovation is going smoothly, and as expected. Cost estimates and a plan are being developed for the Severin Building which is in need of emergency repairs. The Davidson Building renovation budget is almost complete and will be reviewed with the Design Team soon. The Eastern Academic Center addition will be ready for close out once the weather allows for improvements to landscaping and the parking lot.

State Legislative Update: Currently the House and Senate subcommittees are proposing bills very similar to the Governor's except they exclude the proposed cap on tuition increases. Although still subject to voter approval in August, the personal property tax reform bills were signed into law allowing full reimbursement to local governments that have lost revenues under the reforms.

Commencement Activities: The 2014 KCC commencement breakfast and ceremony are scheduled for May 15 at Kellogg Arena.

Kellogg Community College Foundation Report: Plans have already begun for the annual Bruin Scholarship Open to be held September 5, 2014. Currently, members of the Board of Trustees will be attending high school award ceremonies to present the Gold Key and Trustee Scholar certificates to some very deserving individuals.

Website Launch: The new and improved Kellogg.edu was successfully launched on March 27, 2014, thanks to a year's worth of hard work spearheaded by Public Information and Marketing in collaboration with KCC's Information Services and web design firm Newhall Klein Inc. KCC expects the updated website to enhance the College's ongoing marketing and recruitment efforts.

Scholarships and Grants: This month the College received scholarships totaling \$250,000. This brings the fiscal year total to \$212,958.83. The scholarships are accepted with great appreciation on behalf of the students and the College.

BOARD REPORTS AND REQUESTS

The Board requested a closed session for the purpose of considering a confidential attorney-client privileged communication as permitted by Section 8(h) of the Michigan Open Meetings Act.

CLOSED SESSION

In a motion by Trustee Hice, supported by Trustee Camp Seifke, and approved unanimously by roll call vote, the Board moved into closed session at 6:41 pm.

OPEN SESSION

The Board returned to public session at 8:50 pm. At that time, Chairman Jonathan Byrd entertained a motion to add Item C – the President's Administrative Leave to the agenda. The Board agreed to the addition in a motion made by Trustee Davis and supported by Trustee Harrington.

ACTION ITEMS

Financial Statements and Personnel Items: In a single motion by Trustee Hice and supported by Trustee Claywell, the Board agreed to a consent agenda accepting the March financial statements as presented, including expenditures for the month, and the following personnel items:

RECLASSIFICATION

Vicki Harding

Manager, Facilities Scheduling
(effective March 10, 2014; Manager 2, 2013-2014 annual salary \$50,549-prorated for remainder of fiscal year)

RETIREMENT NOTICE

Pearlie McNutt

Secretary, Career and Employment Services (13 years)
(effective September 30, 2014)

Tim Sleeve

Director, Fehsenfeld Center (18 years)
(effective May 31, 2014)

RETIREMENT DATE CHANGE

Elizabeth Kerlikowske

Professor, English (18 years)
(effective, May 31, 2014-changed from August 8, 2014)

Administrative Leave of President Bona: Chairman Jonathan Byrd entertained a motion that effective immediately, April 16, 2014, Kellogg Community College President Dennis J. Bona is returned from his non-disciplinary paid administrative leave.

The investigation into concerns about Dr. Bona's interactions with College personnel is complete and the Board of Trustees is satisfied that adequate evidence does not merit his continued leave.

The Board of Trustees expresses its gratitude to the College administration, faculty, staff, students and community for their understanding during this time.

In a motion by Trustee Hice and supported by Trustee Booth, the Board approved by unanimous roll call vote the immediate return of Kellogg Community College President Dennis J. Bona.

ADJOURNMENT

Chairman Byrd adjourned the Board meeting at 8:59 pm.

Reba Harrington, Secretary

Jonathan Byrd, Chair