

CARES ACT: COMPLIANCE STATEMENT: KELLOGG COMMUNITY COLLEGE

FINAL REPORT

This statement provides information to comply with reporting requirements for Kellogg Community College's participation in the CARES Act Higher Education Emergency Relief Fund.

- I. On April 15, 2020 Kellogg Community College (KCC) signed and returned to the US Department of Education the Certification and Agreement to receive funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act for Students. On April 27, KCC received notification that funding was approved and available to be distributed to students. KCC intends to use no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants directly to students.
 - a. On April 23, 2020 KCC signed and returned to the US Department of Education the Certification and Agreement for the Institutional Portion of the Higher Education Emergency Relief Fund. On May 6, KCC received notification that funding was approved in the amount of \$995,711 for this grant application.
 - b. KCC understands that it may, but is not required to, use funds designated to address institutional costs to provide additional emergency financial aid grants to students for expenses related to COVID-19 related disruption of campus operations.
 - c. Under the Institutional Portion of the Higher Education Emergency Relief Fund, the College has spent the full \$995,711 of these grant funds. A total of \$519,574 was allocated to providing additional emergency aid and reimbursements to students.
- II. The total amount of funds KCC has received from the US Department of Education pursuant to the Institution's Certification and Agreement for Emergency Financial Aid Grants to Students is \$995,711. 100% of this amount has been distributed directly to students pursuant to the regulations outlined by the US Department of Education under the CARES Act grant.
- III. As of Wednesday, March 31, 2021 KCC has distributed \$995,711 under Section 18004(a)(1) of the CARES Act.
- IV. The estimated total number of students at KCC eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act by semester is
 - 2,861 Spring 2020
 - 1,080 Summer 2020
 - 1,953 Fall 2020
- V. The total number of unduplicated students who have received an Emergency Financial Aid Grant under Section 18004(a)(1) of the CARES Act as of March 31, 2021 is 3,103.

- VI. On March 18, 2020 Kellogg Community College elected to suspend all on campus courses and activities in compliance with the Governor’s Executive Order 2020-11 which limited the number of individuals allowed in a public space to 50 or less. This abrupt closure and resulting change in instructional methodology from a face to face model to a required online only model caused undue hardship on all students electing to continue their studies and finish the 2020 Spring semester. On March 23, KCC transitioned all eligible courses to an online format for those students wishing to complete their required coursework. Any student meeting the US Department of Education’s published eligibility requirements as of March 23 for 2020 Spring, June 15 for 2020 Summer, and September 14 for Fall is identified as eligible to receive funding under Section 18004(a)(1) of the CARES Act Emergency Grant program. Noting that the US Department of Education placed an emphasis on disbursing funds to higher need students, KCC has elected to provide additional grant assistance to those students with a demonstrated Pell eligibility. The College is awarding and disbursing CARES Act funding in the following three ways:
- a. Any student that is actively enrolled as of March 23, 2020 for 2020 Spring, June 15, 2020 for 2020 Summer and September 14 for 2020 Fall, that continues to meet the US Department of Education’s published eligibility requirements and has demonstrated eligibility to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, will automatically be eligible to receive an emergency grant. Grant amounts will be subject to the terms outlined in the table below. Fall awards were prorated based upon funding availability and number of eligible students.
 - b. Students who were actively enrolled as of March 23, 2020 for 2020 Spring and June 15, 2020 for 2020 Summer who did not meet the initial demonstrated eligibility to participate in Title IV programs but did meet the US Department of Education’s published eligibility requirements to receive funding under Section 18004(a)(1) of the CARES Act were given the opportunity to submit a self-certification document to assess eligibility. Grant amounts were subject to the terms outlined in the table below.
 - c. Students who did not meet the eligibility requirements under the above categories or those who felt they had additional unmet financial burdens directly related to the disruption of campus operations related to the Coronavirus pandemic were given the opportunity to submit an application for additional emergency grant funds during the Spring 2020 and Summer 2020 semesters subject to the eligibility deadlines listed in Section VII on page 3 of this document. Grant amounts were subject to review of adequate supporting documentation and approved as funds remained available.

Funding Distribution Table for Spring and Summer 2020:

ENROLLED CREDIT HOURS	12 OR MORE	11.999 – 9	8.999 – 6	LESS THAN 6
Title IV Eligible Recipients with Pell	\$ 500.00	\$ 375.00	\$ 250.00	\$ 125.00
Title IV Eligible Recipients without Pell	\$ 400.00	\$ 300.00	\$ 200.00	\$ 100.00
Self-Certified Title IV Eligible Recipients	\$ 400.00	\$ 300.00	\$ 200.00	\$ 100.00

Funding Distribution Table for Fall 2020 (Pro-rated to 34% due to funding availability):

ENROLLED CREDIT HOURS	12 OR MORE	11.999 – 9	8.999 – 6	LESS THAN 6
Title IV Eligible Recipients with Pell	\$ 170.50	\$ 128.00	\$ 85.50	\$ 43.00
Title IV Eligible Recipients without Pell	\$ 136.00	\$ 102.00	\$ 68.00	\$ 34.00
Self-Certified Title IV Eligible Recipients	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Distributed amounts per categories outlined above for Spring, Summer and Fall 2020:

DISTRIBUTION CATEGORY	STUDENTS	AMOUNT
(a) Automatic Grants – Title IV recipient	2993	\$ 957,193.00
(b) Self-Certification – Title IV eligible	74	\$ 16,100.00
(c) Hardship Grant applications	12	\$ 12,870.00
(d) Redistributed awards in 21/SP – unclaimed*	24	\$ 9,548.00

*Spring, Summer and Fall combined had 81 checks uncashed after 240 days. Regulations state we are to return the funds back to the Department of Education and can redistribute if time allows. Funds were redistributed to eligible students with 21/SP grants.

- VII. KCC has published a public webpage <http://www.kellogg.edu/about/coronavirus/cares-act> providing a basic outline of the Federal program, specific eligibility criteria for KCC students, how the College is disbursing funds and a FAQ section with instructions and additional guidance. Media announcements and social media posts were developed directing students to this site. Email notifications with links to this page were sent to all eligible recipients informing them of their automatic award as funds were released. Email notifications were sent May 29, June 17 and July 16 to all students identified to participate in the self-certification process with links to this site as well as instructions for accessing the application forms within the College’s online portal.
- VIII. Eligibility deadlines for funding for the Spring 2020 semester ended July 1, 2020 and August 10, 2020 for Summer consideration. Participation in the Self-Certification and Hardship Application programs was considerably lower than projected for both Spring and Summer semesters. The remaining funds will be distributed to eligible students identified as part of the Fall 2020 awarding cycle as outlined in Section VI (a) on page 2 of this document. Due to Federal regulations surrounding returns of unclaimed checks, KCC did have funds available to redistribute during the 2021 spring semester under the CRRSAA program.

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